

# HIRE A PRIVATE CAREGIVER

STEP BY STEP  
GUIDE



DANIELLE FOLEY

# TABLE OF CONTENTS

<b>ABOUT THE AUTHOR.....</b>	<b>3</b>
<b>INTRODUCTION .....</b>	<b>4</b>
<b>GETTING STARTED.....</b>	<b>5</b>
<b>FORMAL AND INFORMAL CAREGIVERS .....</b>	<b>6</b>
<b>CAREGIVER STRESS CAUSED BY COMMON MISTAKES .....</b>	<b>7</b>
<b>PLANNING SENIOR CARE .....</b>	<b>8</b>
<b>TYPES OF SENIOR CARE .....</b>	<b>9</b>
<b>PRIVATE CAREGIVER SERVICES.....</b>	<b>11</b>
<b>SENIOR OUTING IDEAS .....</b>	<b>12</b>
<b>CAREGIVER SERVICES AT SENIORS RESIDENCE .....</b>	<b>14</b>
<b>WHAT TO CONSIDER BEFORE YOU HIRE A CAREGIVER .....</b>	<b>16</b>
<b>10 STEPS TO FIND &amp; KEEP A QUALITY CAREGIVER .....</b>	<b>17</b>
<b>WHERE TO POST CAREGIVER WANTED AD .....</b>	<b>18</b>
<b>SCREENING PRIVATE CAREGIVER .....</b>	<b>25</b>
<b>PRE-INTERVIEW CAREGIVER CANDIDATES .....</b>	<b>26</b>
<b>CAREGIVER INTERVIEW (IN PERSON OR VIRTUAL) .....</b>	<b>27</b>
<b>WHAT TO ASK CAREGIVER REFERENCES.....</b>	<b>28</b>
<b>CAREGIVER BACKGROUND CHECK.....</b>	<b>29</b>
<b>BASIC CAREGIVER TRAINING AND SKILLS REQUIRED .....</b>	<b>30</b>
<b>COST OF PRIVATE CAREGIVER SERVICES.....</b>	<b>31</b>

**SECURE THE CARE MANDATE (PROFESSIONAL FORMS) ..... 34**

Hire a Caregiver Checklist: ..... 35

Senior Care Requirements: ..... 36

Caregiver Employment Application: ..... 37

Caregiver Job Description: ..... 38

Senior Care Information: ..... 39

Caregiver Employment Agreement (long form): ..... 40

Caregiver Employment Contract (short form): ..... 41

Pre-Caregiver Interview Questionnaire: ..... 42

Caregiver Interview Questionnaire(In person / Virtual): ..... 43

Caregiver Reference Check Questionnaire: ..... 44

‘Need a Caregiver’ post sample: ..... 44

Senior Housekeeping Chart for Senior Care: ..... 45

Senior Hygiene Care Chart for Senior Care: ..... 46

Daily Food Log: ..... 47

Senior Care Invoice: ..... 48

Caregiver Tax Receipt: ..... 49

Covid-19 Senior Visit Health Form: ..... 50

Senior Home Safety Checklist: ..... 51

Senior Community Services Contact List: ..... 52

End-of-Life Wishes Information Sheet: ..... 52

Emergency Medical Information Sheet: ..... 53

Caregiving Daily Checklist: ..... 54

Caregiving Daily Checklist: ..... 55

**DOWNLOAD TEMPLATES ON YOUR DESKTOP ..... 56**

# ABOUT THE AUTHOR

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# INTRODUCTION

## Welcome to the world of private caregiving!

Inside this guide you will acquire the knowledge and tools to hire a private caregiver that is the right fit for your senior loved one. I have been operating my own private senior care business in Montreal, Canada for more than 12 +years. This book was created after many instances where family members looking for much needed senior care were being referred to me and regrettably, I had to turn them away because I was always fully booked with clients. In addition to that I had no extra time to help the families look for caregivers even though I knew how. It can be challenging time for families who are beginners when it comes to looking for private caregivers who are experienced, committed, and ready to preform the work required.

The process of finding a private caregiver seems simple enough, but until you have gone through what many I know have, only then you will understand how frustrating it can be to continuously change caregivers that do not work out. My goal is to help you avoid this unnecessary stress, and help you find the caregiver that you are looking for.

It is important to know that good caregivers are still out there and ready to work. From what I have seen over the years while operating my business, and meeting many private caregivers is that marketing is not a strong suit. If you can find a professional private caregiver on your terms, you will be much better off in the long run. Your sanity, time, and bank account will thank you.

Over the year's family members would reach have been reaching out after continuous failed attempts at finding and hiring the wrong caregivers for their senior loved ones.

Creating this guide took some time to put together to keep it as simple as possible. My guess is that family members who need help right now do not have time to read a lengthy novel on how to solve their immediate problem. This guide is meant to help as many families as possible all over the world and contains only the most important information needed to find and hire a caregiver. Included with the guide are reusable templates that can be customized. The templates will make the hiring process easier, keep you organized, and maintain a level of security and commitment when contracts, and job expectations are in writing.

Most important is to select the right caregiver from the beginning for the senior who needs assistance to have consistent and trusted care. By taking the proper steps and having the proper guidance you will avoid countless complications, heartache, and conflict. This guide will help you find top quality caregivers who have good work ethic, experience, and can commit to the time that is needed to carry out the mandate.

Finding and hiring the right caregiver for a senior is the most important, the second but also important is to select a candidate that you will be able to work with throughout the mandate. You will be the main point of contact for the care needed, so you want and need the communications to be with someone who you can speak freely with, and sort out any issues quickly, calmly in a pro-active way.

If you want a top-quality caregiver that has experience and offers many services, then you must give your best effort in finding him/her. You want a caregiver that will see and be attracted to your job offer.

# GETTING STARTED

HEADER-ENTER NAME OF SENIOR-DB. CLICK & HIGHLIGHT TO CHANGE TEXT

## Hire Caregiver Checklist

NAME OF CAREGIVER	
First Name:	Last Name:

<input type="checkbox"/>	Create a job description of senior care required
<input type="checkbox"/>	Post your job position
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Caregiving job sites <a href="https://www.wisecaregiving.com/free-caregiving-advertising/">https://www.wisecaregiving.com/free-caregiving-advertising/</a></li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Social Media – search other posts by adding 'hire caregiver' in search box</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Ask friends/colleagues to refer someone</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Physical boards in your community</li></ul>
<input type="checkbox"/>	Respond to applicants: Attach caregiver application template and send via email
<input type="checkbox"/>	Receive applicant information, review, and organize potential candidates.
<input type="checkbox"/>	First screening completed
<input type="checkbox"/>	Send potential candidates pre-interview questionnaire via email, ask them to fill it out
<input type="checkbox"/>	Review all pre-interview questionnaires
<input type="checkbox"/>	Select candidates to go through a full interview (in person/ <a href="#">virtual</a> )
<input type="checkbox"/>	Conduct formal interview with provided full caregiver interview questionnaire
<input type="checkbox"/>	Call/Email provided references – use the reference questionnaire template
<input type="checkbox"/>	Perform background checks (DMV, criminal, driving, etc.)
<input type="checkbox"/>	Notify caregiver candidate of your job offer
<input type="checkbox"/>	Notify caregiver candidates that did not qualify for the position
<input type="checkbox"/>	Go over caregiver employment agreement and have caregiver sign it
<input type="checkbox"/>	Provide new caregiver with job description form
<input type="checkbox"/>	Provide caregiver with applicable templates from your wise caregiving pack
<input type="checkbox"/>	Introduce caregiver to senior and have a walk through while reviewing tasks
<input type="checkbox"/>	Review safety measures in place to protect senior's health
<input type="checkbox"/>	Confirm first day of caregiving 1-2 days before start date
<input type="checkbox"/>	<ul style="list-style-type: none"><li>with caregiver</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>remind senior of caregiver's arrival</li></ul>
<input type="checkbox"/>	Send email to caregiver after first visit to see how everything went
<input type="checkbox"/>	Speak with senior over the phone about how the visit went
<input type="checkbox"/>	Arrange any adjustments that need to be taken care of before next visit

Name of person filling out form	
Date [MM/DD/YYYY]:	

# FORMAL AND INFORMAL CAREGIVERS



Caregiving is an action. A caregiver is a person who routinely helps others such as seniors with daily tasks that they could otherwise not do for themselves or attempt with great difficulty. A caregiver for the elderly is someone who can provide personalized emotional support, personal hygiene assistance, housekeeping, transportation, and social interaction.

## Two Types of Caregivers:

- **Formal caregivers** for seniors are paid in exchange for care services provided.
- **Informal caregivers** are family and friends who care for their loved one(s) without compensation.

Caregivers lend **eyes and ears** to family members. In some cases, family members do not live-in close proximity to their senior loved one(s). Family members are a part of the “sandwich generation” are caught between the stresses of caring for their aging parent, as well as their own children, career, and require additional resources such as a caregiver to help care for their senior loved one(s).

Families and Trustees place a lot of trust in the hands of hired private caregivers to provide support, stability, and security to the senior needing ongoing assistance. A private caregiver’s greatest asset will always be how well he or she **communicates** and sends regular updates to inform you after each visit, and to alert you of any obvious changes in behavior or mental state of the senior.

With increased care demands on regular care staff in public and private institutions, each senior resident is receiving less care. Hiring a caregiver is a wonderful additional care option to continue the preferred lifestyle of a senior and get tailored services according to their needs.

# CAREGIVER STRESS CAUSED BY COMMON MISTAKES



A private caregiver can provide customized assistance for your loved one(s) at home, or in a residence.

You will need to start planning senior care and, may be thinking where do I start? You have a whole list of needs that need to be met. Your first order of business will be to prioritize what tasks you can reduce or eliminate to make your day-to-day life easier.

Something that you will need to come to terms with before you even start looking for a caregiver, is that it will carry a financial cost. Hiring a private caregiver in the right way can be viewed as an immediate and future investment. Having a caregiver on hand when needed is priceless.

All too often family members will leave the option to hire a caregiver as a very last resort, hoping that it will save a few dollars until the service is necessary. This is where most families make the first mistake! What happens is that an unexpected stressful event will occur, such as a stroke or fall when you least expect it, and then you will need to find the first caregiver available. Notice how I said the first and not the best suited. You will most likely find a patchy care plan but know that it is not a long-term care solution.

The second most common mistake is relying on free help from other family members, friends, and neighbors. At some point the help will dry up and some may become resentful or feel used. The immediate outcome will unfortunately lead you to take the first caregiver that comes along and is willing to help no matter what the cost, experience, background and from wherever you found them. This last-minute decision will cost you in the long run. You may already be in this position, and if so, not to worry it is never too late. We shall press the reset button and make it right for the future.

My best advice based on experience watching so many families go through this is to find and hire a caregiver before any situations arise. Wouldn't you rather have someone present who you can provide real assistance when needed? Someone who will know what to do, how to do it, when to do it, take initiative, and a person present that you can trust? Of course, you would, therefore you need to take your time when you have it and go through a process and make sound decisions.

A good private caregiver, and the right match for the senior will be able to finally replace you and give you the **REAL BREAK** you need and deserve. A caregiver that works out will give you the gift of time to enjoy the things you love doing for yourself, and to spend time with others. It also makes visits with the senior enjoyable and fulfilling.



# PLANNING SENIOR CARE



Do you find yourself caught between the stresses of caring for your aging parent as well as for your own children, and are at the peak of your career? If so, you may be a part of the “**sandwich generation**”.

**Planning senior care for the people you love most in your life can feel like an overwhelming task, but it does not have to be.**

One of the best ways is to seek assistance and guidance when it comes to hiring a private caregiver, is to learn from people who have already faced similar situations. Listen to what they did right and how they could have improved in their own situation.

## **3 step process to planning senior care for family members**

**1. Communicate with Family:** When you or all of you decide as a Family that you are ready and accept the idea of additional senior care, you may then face reluctance from the senior to allow someone else i.e., the caregiver into their home. Each senior’s reaction will be different. By selecting the right caregiver, you will all have a much greater chance for a smoother transition.






**2. Determine Care Needs:** This is a task that can be shared amongst other family members. Ultimately the final decision will be yours to make, but this is a great way for the family to feel a part of the decision process. Ask parties involved to make a list of what needs they think should be met for their loved one(s). The list should consist of essential and non-essential care services. This can be a sensitive time for everyone involved, and it is important that everyone feels listened to. It would be better to discuss face to face, if not possible then virtually. It will be important to see people’s reactions, and to see what is often not said but seen with body language and facial expressions.

**3. Begin Search for Private Caregiver:** Once the senior’s needs are determined, and the final say by you has been clearly stated in writing, you can start your caregiver search. We can help guide you at this point. If the following steps above are not complete, then return to step 1 and start over. Every good relationship comes from a solid foundation. Taking shortcuts will lead to more work, and family breakdowns in the future.

If your senior loved one(s) can still make decisions on their own, then they should be included in this process. The idea of having a private caregiver present may take longer to absorb and may also be a slower implementation process.

When planning senior care, it is especially important to have all family members on board, and supportive of the decision to introduce additional support, in and around the senior’s place of residence. If your senior loved one(s) are resistant to additional caregiving support, they will look to the family member who is apposed and look for their support instead.

# TYPES OF SENIOR CARE

-  Respite care
-  Routine hourly care
-  Overnight care
-  Live-in care
-  24 Hour live-out care

Types of  
non-medical  
senior care

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**Do you need a formal caregiver to assist temporarily on a short-term basis?**

**Would you like a formal caregiver to come on a routine basis to give you, or the primary caregiver a break?**

Home care agencies can be a good option for temporary short-term assistance needed such as a hospital recovery, or minor fall. Home Care agencies have their place and so do private caregivers, it simply depends on what type of care your loved one(s) require.

Agencies have the staff to ensure flexibility of the senior care schedule, however not so great during the global pandemic when you want the least amount of different care workers entering your loved one(s) home or residence. If an agency seems like a good option while you look for your private caregiver, then make sure the agency will agree in writing to send the least number of caregivers to your senior loved one(s) place of residence.

Private caregivers tend to take on clients who require long term assistance for short or long blocks of time on a routine basis. Hiring a private caregiver with experience, and accustomed to protective personal equipment and safety protocols is so valuable. Family members such as yourself are looking for the best possible solutions to keep your senior loved one(s) safe and help reduce the spread of the virus. Hiring a private caregiver is a great first step.

# Types of care continued...

## **Routine hourly visits (Live-out care)**

Care on a regular routine basis

Routine weekly visits are the best way for a caregiver and senior to form a bond. This type of care is particularly important to introduce in the early stages of dementia. To have a caregiver that can communicate with your loved one when words are no longer able to be used is beyond priceless. A caregiver with this ability will be able to continue to take your loved one out so that they can continue to be a part of the community. Your loved one will feel secure in their presence, be willing to try new things, and be confident in a caregiver's decisions. You also need to fully trust the caregiver that you have hired. The screening process is so important when selecting your caregiver.

As a caregiver myself, the most incredible memories I have assisting seniors with advanced forms of dementia were when I was able to communicate with them and see them laugh and enjoy themselves in the moment. This form of communication is a developed skill and a gift that most caregivers who have it will want to share.

## **Overnight Care**

This care allows the primary caregiver a restful sleep, or peace of mind knowing the senior will be safe with a caregiver in their place of residence.

In this position caregivers are on standby during the night if assistance is needed. This type of care is most requested for safety reasons during the night. When a caregiver is present for nights, they should remain awake and be on alert to best provide for your senior loved one.

You may want to start with a remote access camera set up in your senior loved one(s) room to really evaluate what level of care is needed at night. Most residences allow cameras in seniors rooms, but you may want to check with the director of the residence first and see if they have any policies around surveillance. A caregiver who does stay overnight can remain in a separate room if your senior loved one is more comfortable with that arrangement. An easy way for a caregiver to keep a close eye would be to leave the door open and detect any movement or install a bed alarm.

## **Live-In Care OR (24/7 ACUTE CARE)**

A caregiver who lives-in or out on a 24-hour basis who assists with all required daily needs of your senior loved one(s). This type of care requires a care team of 3 in place to relieve the primary live-in caregiver. A fourth caregiver should be ready for flexible on-call care, as well as a replacement.

### **A typical rotation schedule:**

7am-3pm / 3pm-11pm / 11pm-7am

# PRIVATE CAREGIVER SERVICES



**Seniors want to feel connected to what matters most to them. Personalized caregiving services provides an additional bridge of emotional and physical support for seniors.**

Personalized caregiving services can really benefit a senior in several different ways. Every senior is unique and has their own set of essential needs that must be met, as well as what they want daily. Some seniors want to get out and socialize and stay active in the community, while other seniors find comfort in being home and need companionship.

To have a private caregiver visit one to three times a week can really assist a senior to keep a good routine, stay active both mentally and physically, and see and experience new things that will add to the overall quality of their life. A caregiver can represent hope to a senior, something as simple as a reason to get up each day and feel cared for. This relationship can bring joy and comfort to both you, your family, and the senior needing care.

The everyday tasks for a senior can become more challenging as time goes on. A caregiver can be there to facilitate these tasks and most importantly make them fun and easy to do again. Even if the task is small it can provide a sense of purpose for a senior.

If you are looking for your senior loved one(s) to go out of their home on a regular basis, then you should consider caregiver applicants who have a car of their own and have business liability insurance coverage. You also have the option of the caregiver driving the senior's car and adding them on to the car insurance plan.

Here is a list of just some of the personalized services that a private caregiver can offer

- Groceries
- Errands
- General shopping
- Appointments
- Housekeeping
- Bathing & Grooming
- Meal Prep
- Exercise
- Pet Care
- Entertainment
- Accompany to activities

# SENIOR OUTING IDEAS



- Community Events: Check online
- Festivals
- Museum Exhibitions
- Art Shows
- Attend clubs with senior who has a membership: even if it is just to go socially
  - Tennis
  - Golf
  - Gym
  - Bowling
  - Curling
- Beauty Services
- Beauty treatments
- Walk
  - somewhere scenic outdoors with benches to rest periodically.
  - A shopping mall during the winter months.
- Swim Indoors
  - Find out when the senior swim is scheduled
- Park close to the airport and watch planes land and take off.
- Aquarium visit
- Bake / Cook together
- Brewery tour-see how it is made
- Book a factory tour
- Check local tours of how things are made (i.e., Cheese, ice cream, chocolate, blown glass decor...)
- Art Class
- Pottery Class
- Ballet Production
- Theatre Production
- Symphony Concert
- Bingo
- Arts & Crafts
- Food Tasting
- Visit unique local shops (i.e., handmade toy making shop, British Products specialty store etc.)
- Art & Crafts Store and purchase a small project to do together
- Play Cards / UNO
- Chess, Checkers, Jenga etc.
- Make a puzzle together
- Got to browse antique shops, 2nd hand stores, dollar stores (loads of fun inexpensive finds)

## Winter outdoors ideas & activities:

- Snowshoeing
- Scenic drive
- Cross country skiing
- Sleigh Ride
- Skating
- Walking on cleared paths



- Spring ideas:
- Sugar Shack
- Preparing Garden



## Summer / fall ideas:



*Summer*



*Fall*

- Boat tour
- Visit the Zoo or animal Park
- Some parks you can stay in your car and drive by the animals if mobility is an issue
- Landmark areas or activities in your area
- Walk together along the waterfront, or ocean
- Park close to the airport and watch planes land and take off
- Tennis
- Car Show
- Outdoor Festivals
- Garden centers
- Farm visit and pick local produce
- Vineyard tour and sample the wine (if permitted)
- Local Bird Center visit
- Eco museum visit
- Horse, Dog, Cow Show etc.
- Memorial Events (i.e., veteran events, local events)
- Gardening- go to flower/garden market together and buy flowers to plant
- Fireworks event
- Farmer's Market (indoor & outdoor)
- Outdoor Gardening

# CAREGIVER SERVICES AT SENIORS RESIDENCE



**Hiring a private caregiver for your loved one(s) living in residence, may be one of the best decisions you ever make**

To begin with, we are always concerned about the well being and security of our senior loved ones, especially when they begin to need additional support at home.

You may start to notice and catch conversations with people talking about what is going on with their parents, and the choices they have made regarding care. Often you hear about the negative experience's families are having regarding the care in residences, rather than the good ones. The great concern among all people who face placing a loved one in a long-term care residence, is that the quality of care promised is the actual care being provided.

Some long-term care residences can be described as nothing less than "horrific", and family members are now voicing concerns and acting against residences that do not provide the care that was initially promised.

We keep hearing over and over about staff shortages in private and public residences, especially now due to the pandemic. With less staff it is affecting the quality and quantity of care. If you talk to care attendants in residences in both private and public, it is quite common to hear that they do not have enough care team staff to accommodate the workload. Sadly, in most cases not much is done if the ratio of care attendants to senior residents is in accordance with government regulations. Does the government need to address this issue? YES! But that is a different book all together. For now, we must deal with what is right in front of us and do what we can to help our seniors.

The cost of living in a residence will become more expensive with time due to increasing care needs, and overall inflation. The extra care costs tend to add up quite a bit over time. It is important keep a close eye on the additional charges.



## PRIVATE SENIOR CARE SERVICES

**What many families do now to supplement the extra care is to hire a private caregiver. If the financial aspect of the extra care is a main factor, then a good idea would be to remove the extra residence services, and then direct the funds towards hiring privately.**

Private caregivers can perform the same additional services that the residence will charge extra for. Your senior loved one(s) will have a one-on-one companion that they can enjoy being with and feel special to be receiving the extra attention.

Hire the right caregiver and you will see and feel the immediate results. This addition drastically reduces or eliminates any fears of neglect or abuse within a senior home. To have a trusted presence such a private caregiver where the loyalties lie only with you and your family, is beyond priceless.

When you hire a private caregiver separate from the residence, it provides you the opportunity to hear the daily issues or situations from a different viewpoint. You will receive the full details of what your caregiver may see as a concern, or if any subtle changes occur in the senior's behaviors mentally, or physically.

Family members have every right to hire a caregiver in a residence and allow them to be with your loved one as you see fit. It may be worth your time to double check your provincial or state laws on this matter.

Many families are catching on to this amazing extra service for seniors. The initial and continued extra cost is difficult to accept mainly because your loved one is already paying a hefty price to live in a residence, and it may be challenging to justify the cost-especially to other family members. Think of it as an insurance policy, if situations in the residence do arise then the extra cost becomes irrelevant.

Any "extra" services in a residence on top of the base rental cost usually come at an above average cost. Take the time to compare the residence cost vs. private caregiver cost for the same services. What you will find is that private caregivers will be able to offer even more services that the home would rather not provide due to liability issues.

One of the main things that **Covid-19** exposed in our long-term senior care homes, as well as government home care services is where all the weak points are. It would be wonderful to hear a report that all the long-term care senior residences/ care facilities have enough staff, more access to services, that certain standards have been put in place and are being followed, but it has become evident that they still have a long way to go.

A good caregiver will serve as an extra set of eyes and ears and bring you peace of mind. Information and knowledge are power. The more people you talk to about their experiences, groups you join, residences you visit, questions you ask, the better off your family will be.



# WHAT TO CONSIDER BEFORE YOU HIRE A CAREGIVER

## *How to find a private caregiver*



### **Consider the following before you start looking for a private caregiver**

- Type of care would be most beneficial
- Level of training required for care needed
- What is the preferred language?
- Level of experience needed for the position
- Operation of special equipment
- Valid drivers license for outings
- Car for transport, or can you provide one
- Is physical strength important

Knowing exactly what you are looking for in a private caregiver is crucial when sorting through all the candidates.

Consider if the senior receiving care will be more comfortable with a private caregiver who shares their cultural background, language, preference between male and female caregivers. A private caregiver is someone who will be assisting with personal care duties, so it is especially important that the senior receiving the care is comfortable.

### **Outside the box resources for finding quality private caregivers**

- Referrals from family and friends
- Independent living centers, senior centers, religious congregations, or national health organizations (i.e., Alzheimer's Association)
- Local College/University career offices, especially those with nursing or social work programs
- Bank Trustees, Investment Bankers, and Notaries may also be good sources to turn to. Often quality caregivers will reach out to professionals who may benefit from having this additional value to extend to their senior clients when home assistance is required. Some trustees may already have a caregiver that they work with for payment and communicate with regularly.

# 10 STEPS TO FIND & KEEP A QUALITY CAREGIVER



- 1. Start recruiting process-** It is time to locate private caregivers and get to know the best places to post your senior care job.
- 2. Respond to interested-** Caregiver Applicants-Respond by email with this caregiver job application form and generate a response template to save time. Include a more detailed job description, general location, overall expectations of employee and budget. Research local caregiver wage and offer 2-5\$/more per hour.
- 3. Sift through caregiver-** Job Applications-Select potential candidates that can assist with senior's care needs. Organize received caregiver job applications based on the date/time it took them to respond to your application request. Take note of written Check level of communication skills
- 4. Contact potential caregiver candidates-** Send a quick note by email to request a 15 min phone interview based on your schedule availability. Keep all notes on performance of each caregiver applicant over the phone and in person using the Interview questionnaire.
- 5. Organize files for each caregiver-** Each file should contain: Job application, any written communication (i.e., emails), interview questionnaire form for the phone/in person interview, references, and background checks. You may need to look back if your top caregiver selections do not work out.
- 6. Select the best candidate to interview in person-** Set the day and time, the caregiver should be there when requested. Notify the caregiver that a set limit for the interview will be 30-40 minutes.
- 7. Screen your caregivers**-Base your screening on how well the interview went.
- 8. Have caregiver meet senior-** Have potential selected caregivers (2-3 max) meet senior for 15-20 mins. A simple brief introduction and short time frame will give your senior loved one enough time to get a good feel for the candidate.
- 9. Consider applicants who will agree to trial period-** Set a defined time where you both give the new working relationship a solid effort. If at the end of the agreed upon time either party is not satisfied with the terms, or quality of work you can part ways with far less emotion or guilt involved.
- 10. Send and both sign the forms and agreements-** Do this in person or digitally. Both parties should be clear of the care job related expectations, and protect one another in writing with your

# WHERE TO POST CAREGIVER WANTED AD



## Caregiving advertising sites with the most traffic.

Some of these caregiving advertising sites are free to employers, but some charge. Even though you may have to invest a little up front, I highly recommend that you do. You will attract far more qualified and experienced caregiver candidates. If the site offers bundles of time, a 3-month payment option is good. The price vs. value is typically good, and it will give you sufficient time to find a caregiver.

**Sign-up** and create accounts for each of these caregiver job sites. Then **fill out** all your profile details, and job offer. Third and final step-**publish** and go live!

## Best caregiver job sites to advertise and find caregivers

[www.care.com](http://www.care.com)

[www.gumtree.com](http://www.gumtree.com)

[www.ziprecruiter.com](http://www.ziprecruiter.com)

[www.classifiedads.com](http://www.classifiedads.com)

[www.oodle.com](http://www.oodle.com)

[www.indeed.com](http://www.indeed.com)

[www.monster.com](http://www.monster.com)

[www.wowjobs.com](http://www.wowjobs.com)

[www.eldercare.com](http://www.eldercare.com)

[www.jobillico.com](http://www.jobillico.com)

[www.nannyservices.ca](http://www.nannyservices.ca)

[www.kijiji.ca](http://www.kijiji.ca)

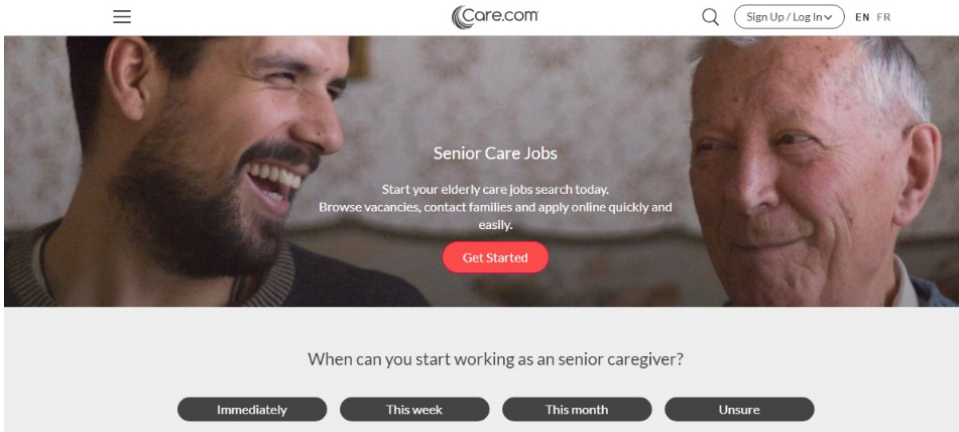
[www.linkedin.com](http://www.linkedin.com)

[www.facebook/marketplace](http://www.facebook/marketplace)

[www.craigslist.com](http://www.craigslist.com)

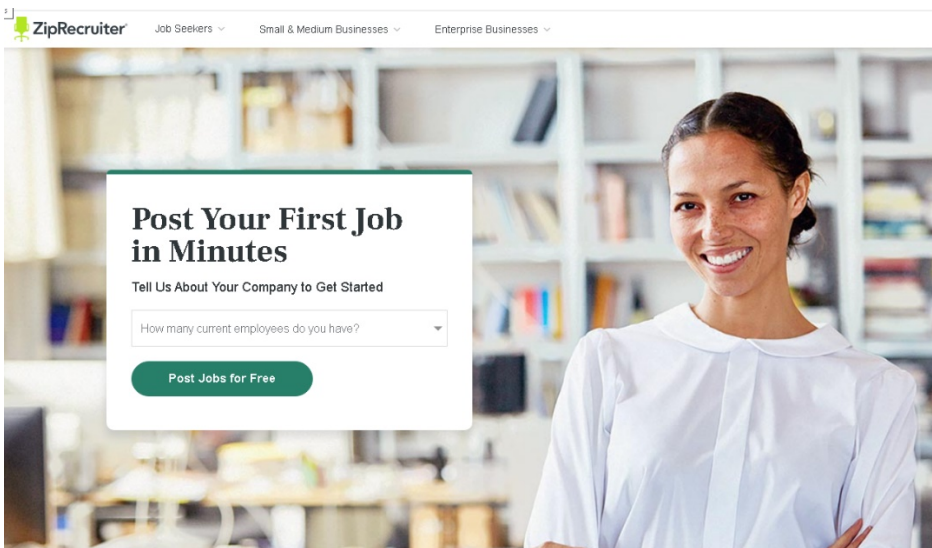
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<https://www.care.com>



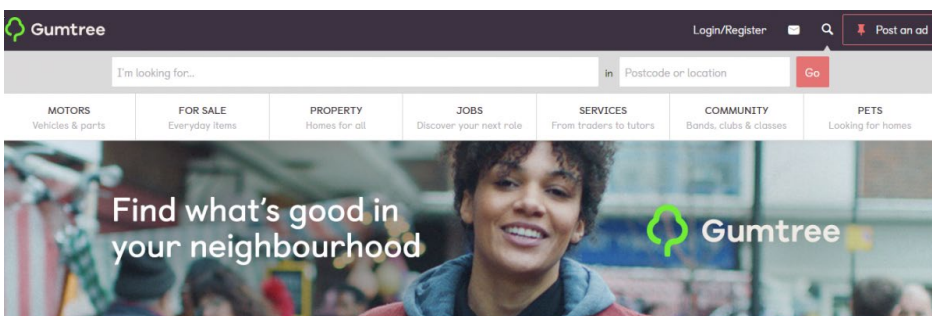
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[ziprecruiter.com](https://www.ziprecruiter.com)



3

[gumtree.com](https://www.gumtree.com)



4

classifiedads.com

ClassifiedAds.com Log In Help Post an ad (free)

All Categories Search for... In New York City: Bronx, NY SEARCH

- Vehicles**
  - Aircraft
  - Automotive Items & Parts
  - Boats & Watercraft
  - Cars
  - Classic Cars
  - Commercial Trucks
  - Motorcycles
  - Off Road Vehicles
  - PV & Motorhomes
  - SUVs
  - Trucks
  - Utility & Work Trailers
  - Vans
  - Vehicles Wanted
- For Rent**
  - Apartments
  - Commercial Lease
  - Condos For Rent
  - Houses For Rent
  - Housing Wanted
  - Mobile Homes For Rent
  - Roommates
  - Townhomes For Rent
  - Vacation Homes
- Pets**
  - Birds
  - Cats
  - Dogs
  - Fish & Reptile Pets
  - Free Pets to Good Home
  - Horses
  - Livestock
  - Other Pets
  - Pet Services & Stores
  - Pet Supplies
  - Pets Lost & Found
  - Pets Wanted
- Personals**
  - Casual Dating
  - Men Seeking Men
  - Men Seeking Women
  - Missed Connections
  - Women Seeking Men
  - Women Seeking Women
- Items for Sale**
  - Appliances
  - Art & Crafts
  - Automotive Items & Parts
  - Bicycles
  - Books & Magazines
  - Cell Phones
  - Clothing & Apparel
  - Collectibles
  - Computers & Electronics
  - Farm & Ranch
  - Games
  - Health & Beauty Items
  - Heavy Equipment
  - Hobbies
  - Household & Furniture
  - Jewelry
  - Kids Stuff
  - Lawn & Garden
  - Mattresses
  - Miscellaneous Items
  - Movies & DVDs
  - Music & CDs
  - Medical Instruments
  - Office & Business
  - Sports Equipment
  - Tickets
  - Tools
- Services**
  - Automotive Services
  - Beauty & Salon Services
  - Caregivers & Baby Sitting
  - Cleaning Services
  - Construction & Remodeling
  - Financial Services
  - Health & Wellness
  - Home Services
  - Insurance
  - Lawn & Garden Services
  - Legal Services
  - Marketing Services
  - Moving & Storage
  - Office Services
  - Rail Estate Services
  - Real Estate Services
  - Training & Education Services
  - Web Design & Tech
  - Weddings & Photography
- Real Estate**
  - Commercial Real Estate
  - Condos For Sale
  - Farms & Ranches
  - Homes For Sale
  - Land For Sale
  - Manufactured Homes
  - Other Real Estate
  - Real Estate Services
  - Time Shares
  - Townhomes For Sale
  - Vacation Homes
- Jobs**
  - Accounting & Bookkeeping Jobs
  - Business Opportunities
  - Cleaning Jobs
  - Construction Work
  - Creative Jobs
  - Educational Jobs
  - Financial & Real Estate Jobs
  - Internships
  - IT Jobs
  - Labor Jobs
  - Legal Jobs
  - Management Jobs
  - Marketing Jobs
  - Medical Jobs
  - Office Jobs
  - Other Jobs
  - People Seeking Jobs
  - Restaurant Jobs
  - Retail Jobs
  - Sales Jobs
  - Science & Engineering Jobs
  - Security & Safety Jobs
  - Skilled Trade Jobs
  - Transportation Jobs
- Community**
  - Announcements
  - Carpool
  - Charities
  - Free Stuff
  - Group Sales
  - General Entertainment
  - Items Wanted
  - Lost & Found
  - Musicians & Bands
  - Volunteers

New York City: Manhattan New York City: Westchester New York City: Queens New York City: Brooklyn New York City: Staten Island New York City: Long Island North Jersey  
 Fairfield County Long Island Trenton New Haven Hudson Valley Hudson Valley Northeast Connecticut Litchfield Valley Philadelphia New York United States New Jersey Pennsylvania Connecticut

5

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Jobs HOME • MERCHANDISE • CARS • RENTALS • REAL ESTATE • JOBS • MORE

SET LOCATION Los Angeles, CA + 60 miles [Change location]

Category: Jobs

REFINE BY KEYWORD: caregiver

Job Title: Care Giver (600)

Registered Nurse (17)

Licensed Vocational Nurse (20)

CNA (132)

Physical Therapist (91)

Occupational Therapist (64)

Nurse (49)

Speech Pathologist (46)

Case Manager/Registered Nurse (13)

Technician (42)

Search: caregiver

Job > USA > CA > Greater LA Jobs in Los Angeles, California (1 - 10 of 2,963)

Looking For A Caregiver Job? - We're Hiring In Los Angeles - LivHOME

A LivHOME Caregiver Brings Joy, Kindness, And Compassion To Work Every Day. Join The Team! 401(k) Plans, Flexible Schedules, Health Benefits, Competitive Wages. Types: Licensed Vocational Nurse, Home Health Aide, Personal Care Aide, Caregiver Jobs Apply Online About LivHOME

Your Neighborhood Home Care - Call for a Free Assessment - rosesagency.com

Enabling seniors to age confidently and comfortably in their own homes. Offering hourly, 24/7, Alzheimer's/Dementia, and Hospital Transition care.

Caregiver - Combicare Home Care - Ardsbury Park, CA

Experienced Caregiver who is fluent in American Sign Language. Non live in position 2 days ago on Job24 Careers

Home Care - Ardsbury Park - Ardsbury Park, CA

IMMEDIATE OPENINGS FOR CAREGIVERS Location: Greater Los Angeles area including Santa Monica

PROGRESSIVE

Programme 110

Comptrols 110

Comptrols 110

Comptrols 110

Go with the Fit

Compare rates and SAVE with Progressive

Get a Quote

IMPORTANT SAFETY TIPS

- Always meet the employer in person.
- Avoid sharing sensitive personal and financial information.
- Avoid employment offers that require a deposit or investment.

To learn more, visit the Safety Center. Report suspicious listings by clicking on

Typing (Hiring)

typing.jobs.myjobhelp.com

6

https://indeed.com

indeed Find Jobs Company Reviews Find Salaries Find Resumes Employers / Post Job Upload your resume Sign In

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We're here to help

WHAT Job title, keywords, or company WHERE City, state, or zip

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Start your search. Or, let employers find you by uploading your resume.

Recent searches You don't have any recent searches

Next steps 1 - 2 of 5

- Create an Indeed account
- Get noticed by top employers

EMPLOYERS Find your next hire

Post a job

Search resumes

Learn more

7

[monster.com](https://www.monster.com)

The screenshot shows the Monster.com homepage. At the top left is the 'MONSTER' logo. To the right are links for 'Account' and 'Employers Post Jobs & Find Talent'. Below the navigation bar is a search section with the heading 'Search For Better' and the subtext 'Find local CA jobs in your area'. There are two input fields: one for a search term containing 'care' and another for a location. A 'Search' button is to the right. A dropdown menu is open under the search term, listing job titles: 'Care Assistant', 'Care Coordinator', 'Care Facility/Residence Administrator', 'Care Facility/Residence Supervisor', and 'Care Manager'. To the right of the dropdown, there is a snippet of text: 'w and challenging job, take a look at our Popular Job Locations / all of our job listings using the "Browse all Job Titles" link and say. Whatever type of job you're looking for, you can find it on'.

8

[www.wowjobs.ca](https://www.wowjobs.ca)

The screenshot shows the wowjobs.com website. The main heading is 'wowjobs.com'. Below it is a 'Related Links' dropdown menu with the following items: 'Canada Jobs', 'Search a Job', 'Job Vocancies', 'Job Opportunities All Jobs', 'Alberta Oil Jobs', and 'Job'. Each item has a right-pointing arrow. Below the dropdown is a search bar with the text 'Search Ads'.

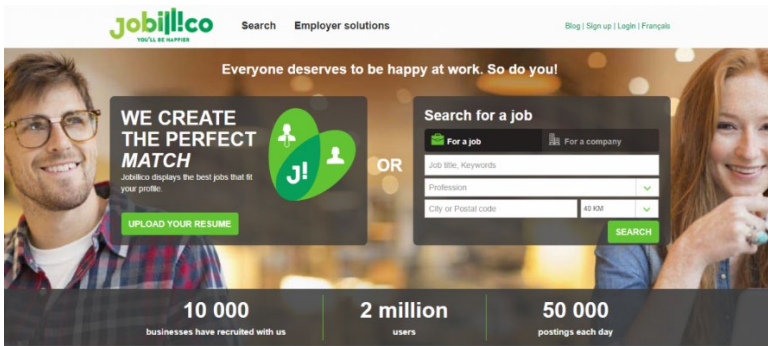
9

[eldercare.com](https://www.eldercare.com)

The screenshot shows the Eldercare.com website. The top navigation bar includes the 'CareGuide ElderCare.com' logo, links for 'Find Elder Care Providers', 'Get an Elder Care Job', 'Payroll', 'Blog', and 'Help', 'Top Cities', 'Log In', and a 'Get Started' button. The main banner has an orange background and features a photograph of an elderly couple smiling. The text on the banner reads: 'Find Elderly Care Your Loved Ones Deserve'. Below this is a sub-headline: 'ElderCare.com matches families with North America's most trustworthy senior care providers.' At the bottom of the banner is a white button with the text 'Find Elder Care'. Below the button, there is a small text prompt: 'Are you looking for an elder care job? [Apply Now.](#)'

10

[jobillico.com](http://jobillico.com)



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**NannyServices.ca**

Home Childcare Home Care Housekeeping Job Search My Account How it works

Find a Childcare Provider within 40 km from Postal code Search Advanced Search

We help Canadian families find nannies, caregivers, and housekeepers easily, quickly and reliably!

**Free Search**

I am looking for a: Childcare Provider

in Postal Code or City:

Get Started Search Now

**Nannies & Babysitters**  
At Nanny Services.ca, we can help you find live in nannies, full time nannies, part time nannies, and babysitters. We understand how difficult it can be to recruit the right nanny for your children, so we've made every effort to make the process easy, fast and efficient. Registering is simple and intuitive, and our database is among the most comprehensive in the country. Join now to receive constantly updated information about the latest nannies available in your area.

**Elderly Caregivers & Companions**  
Finding the right caregiver for your loved one is simple and easy with Nanny Services.ca. Join now to search for all levels of care. Our comprehensive database includes Home or Personal Support Workers who offer help with shopping, preparing meals, and cleaning, Health Care Aides who supplement that help with some medical knowledge, and Registered Nurses who have formal nursing qualifications for the most comprehensive care. Registering is

**Housekeepers & Cleaners**  
Access our large and comprehensive database of housekeepers, cleaners, and household managers looking for work in your area. Use our resources to find and review references of local housekeepers quickly, easily, and efficiently, or create and post your own ad with your specific requirements, and let the right candidates contact you. Our comprehensive database includes, live in and live out housekeepers, cleaners, and household managers looking for part time and full time work. Registration

**Nanny Jobs & Housekeeping Jobs**  
If you're looking for work as a live in nanny, full time nanny, part time nanny, babysitter, au pair, elderly caregiver, support worker, registered nurse or housekeeper, add your profile to be seen by thousands of families looking to hire. It's fast, easy and reliable. Join now and learn how you can enhance your profile to find work quickly.

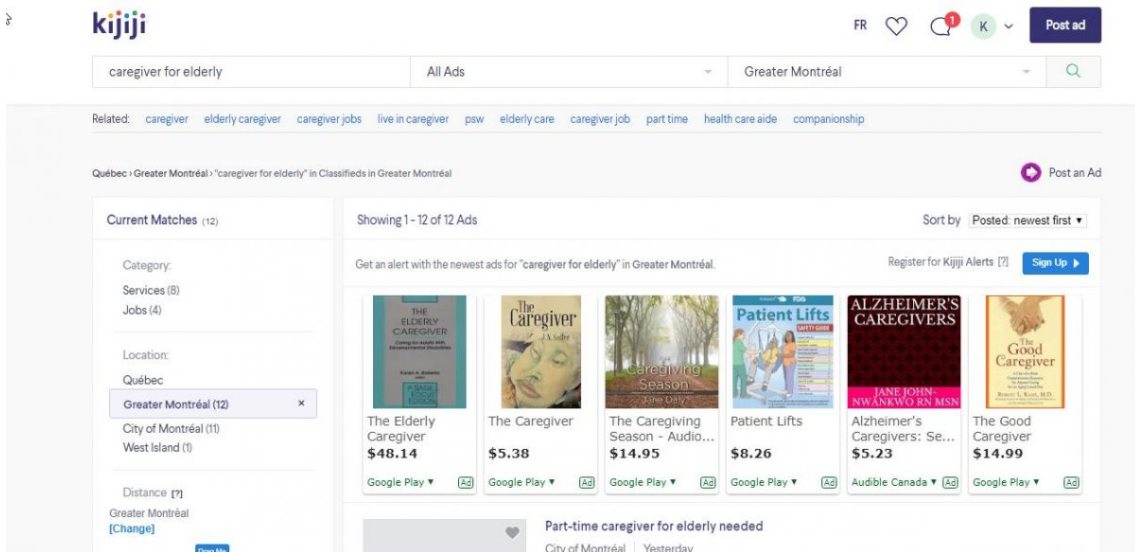
JOIN NOW & FIND A GREAT JOB

12

[kijiji.ca](http://kijiji.ca)

Difficult to post in another country from where you are located. This site is IP address sensitive and they do not make it easy to post internationally if you are looking for a caregiver outside of the senior's geographical location.

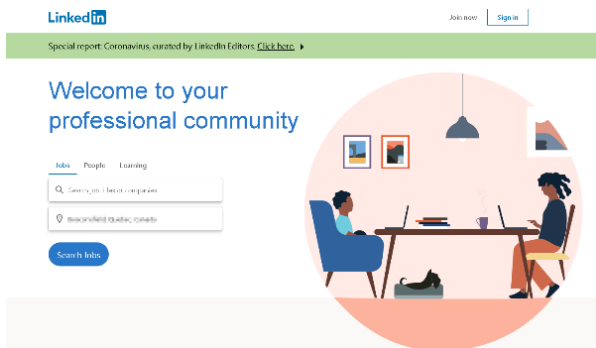
**Note:** Posting in more than one category, or multiple of the same post in one category not allowed. To create free posts and have them be effective you need to delete your post and repost very often. The option to pay for posts, or boost your posts is available.



13

[LinkedIn.com](http://LinkedIn.com)

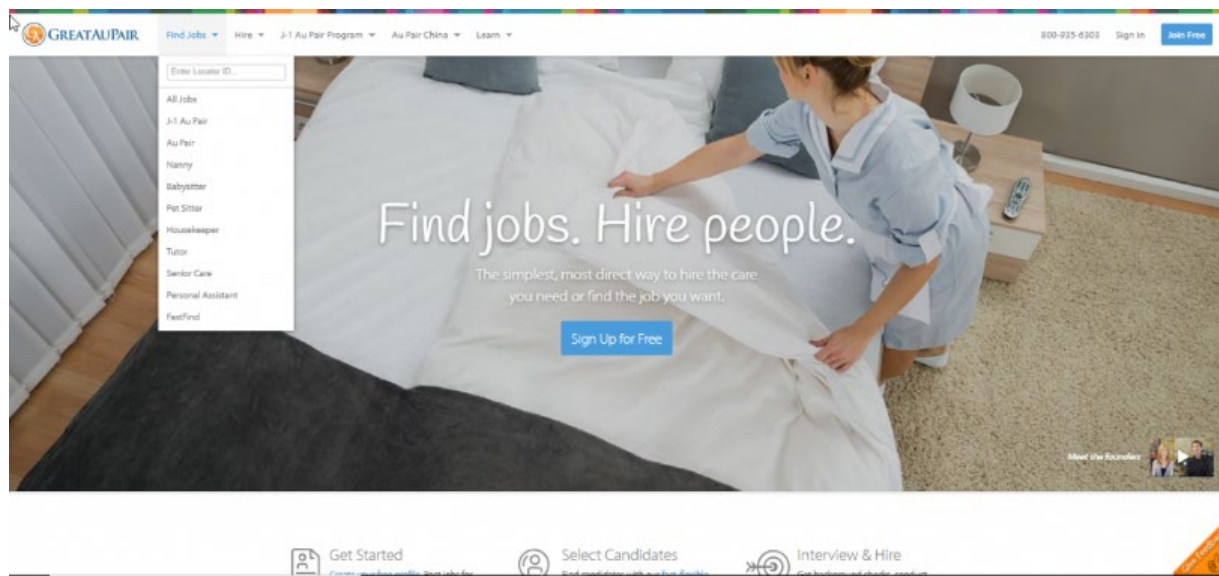
Find professional caregivers and their resumes





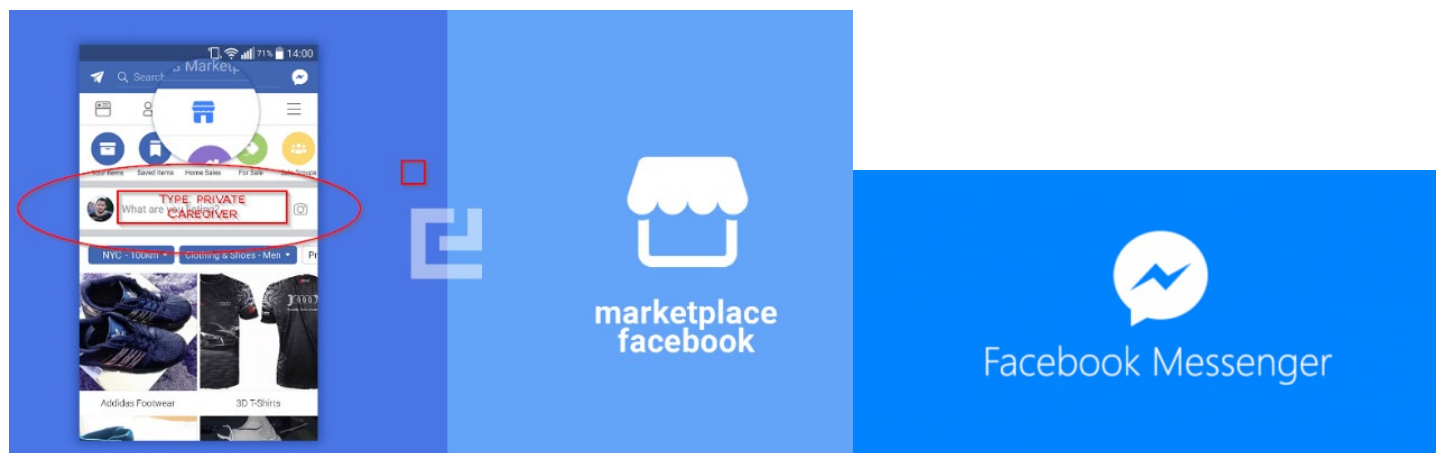
14

[greataupair.com](http://greataupair.com)



15

<https://facebook/marketplace>



Try Facebook marketplace. You will have the ability to view Facebook profiles of potential caregivers and learn a little bit about them before contacting reaching out.

The great thing about Facebook is that it is connected to messenger. You will be able to have a free and immediate conversation with a potential caregiver.

# SCREENING PRIVATE CAREGIVER



## Select a caregiver that possess these general traits:

- Positive
- Patient
- Kind

On your search you want to find a caregiver that are in good health, has a natural affinity to be with seniors, possess strong work ethic, and that he/she can commit long term if required.

Your selected caregiver will be a direct result of the effort that you put in to finding and screening him/her. This process takes time, energy, and consideration.

## Caregiver skills needed:

- Adaptable to new situations and environments
- Good understanding of boundaries
- Resourceful
- Attentive
- Creative
- Good listener
- Remain calm in stressful situations
- Ability to multitask
- Organized
- Friendly
- Self motivation
- Presentable and well groomed
- Detail oriented
- Common sense
- Good communication skills
- Physically strong

## Caregiver job related experience & certification:

- Flexible scheduling
- Driver's license with good driving record
- Min 1-2 years working as a private caregiver
- First Aid & CPR certification (make sure it is up to date)

# PRE-INTERVIEW CAREGIVER CANDIDATES

The next natural step to the screening process is to send questions to be answered in writing

This process will allow you to narrow down your candidates and learn a little more about your potential candidates

How pre-interview will help	What it tells you about caregiver
Get to know more about the candidate	<i>personality match</i>
See the communication skill level	<i>future communications with you</i>
View writing skills	<i>clarity at which information is delivered</i>
See time of response	<i>indicator of speed to respond in future</i>
Know the level of commitment	<i>serious about position</i>
See if a candidate is patient	<i>can follow process</i>

## Pre-Interview Questionnaire Form

Caregiver Applicant

Date:
Name (Applicant):
Position:

I am writing to inform you that you are being considered for the caregiver position. The next step to pre-screen for the upcoming interviews.

Please answer these few questions and then return this form. Upon review of this form, you will be contacted for a scheduled in person or video chat.

### Pre-Interview questions

What made you decide to get into senior care line of work?
What are your short term and long-term career goals?
What would you describe as some of the biggest challenges that homecare workers face today?
Please share your greatest strength and how it applies to senior care

Pre-Interview Questionnaire-Wise Caregiving.com

Please describe a weakness and how you work towards improvement

Please describe a time when you were under a lot of pressure. What was going on, and how did you get through it

ADDITIONAL NOTES:

Applicant: [please print name]	
Signature of applicant:	X
Date:	

Pre-Interview Questionnaire-Wise Caregiving.com

# CAREGIVER INTERVIEW (In person or Virtual)



**Screen caregiver applicants before scheduling face-to-face or virtual caregiver interviews with potential caregiver applicants.**

Start with going through all the applications you have collected, then email candidates pre-interview questionnaire. After these steps you should have a solid list of people to carry through to the full caregiver interview.

You may opt for a virtual video call. Send out a quick reminder a day before to confirm the interview time. Select your **FREE** video meeting platform (Zoom, Skype, Google Hangout) and do a test meeting with someone. With zoom you can do a test with yourself

- It is important that your computer connection is stable
- Check that your audio is working and that you do not get any feedback or echo sounds.
- Test the connection before the call, and set up a simple, clean (uncluttered) background and then add some interest (color, plant, nice object etc.) for the viewer. A background can say a lot about a person so be mindful of that before your virtual call.
- Set up the video chat at least 1 hour before. sometimes passwords get misplaced, and something as simple as a phone code not being found can really throw you off your game and affect your interview.
- Time to get started, be mindful of your time and have all candidates lined up to save you time

[Zoom Meeting - click here](#)

[Skype Meeting - click here](#)

[Google Meet - click here](#)

CAREGIVER INTERVIEW		TRANSPORTATION		MEMORY CARE		COMMUNICATION	
DATE: MM/DD/YYYY		Do you have a driver's license?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have experience in memory care?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to take a written test that can be used to help provide a report?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of applicant		Type of Vehicle: _____ Year of Vehicle: _____		IF YES: How long have you been in a position that has been comparable with this one? What happened? And how did you handle it?		What is the hourly rate that you are expecting from this position? RATE: _____	
Name of Referee:		Do you have business liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No	How would you handle the following situations:		BACKGROUND CHECK	
QUESTIONS		Would you be willing to take on extra work appointments on a road?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Unsanitary:		Will you allow us to run a criminal background check?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Would you be willing to provide a driving record for the last year?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to provide a driving record for the last year?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Residing in state:		Have you ever been considered a criminal?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any formal training in providing care for seniors?	<input type="checkbox"/> Yes <input type="checkbox"/> No	AVAILABILITY		Appropriate or should be referred:		If yes, can you explain:	
Do you have that training?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If your schedule fits the job?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Residing in the care of a patient:		COVID-19 VACCINE	
How many years of experience in providing care do you have?	<input type="checkbox"/> 0 years <input type="checkbox"/> 1-5 years <input type="checkbox"/> 6-10 years <input type="checkbox"/> 11-15 years <input type="checkbox"/> 16-20 years <input type="checkbox"/> 21+ years	Can you work ON CALL? What are your preferred schedules?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Appropriate or should be referred:		Have you received the COVID-19 vaccine?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What type of senior care have you worked in?	<input type="checkbox"/> Private Home Care/Condo (Home care) <input type="checkbox"/> Retirement/Assisted Living <input type="checkbox"/> Other	Do you have any job-related experience in housekeeping?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Appropriate behavior in choice:		START DATE	
What type of work in the past have you enjoyed most?		Do you exist in any areas of housekeeping?	<input type="checkbox"/> Yes <input type="checkbox"/> No	PERSONAL HYGIENE CARE		When would you be ready to start work. (Month and date: MM/DD/YYYY)	
		Yes, caregiver is willing to work in an environment with a patient:		Are you able to assist with personal hygiene care?	<input type="checkbox"/> Yes <input type="checkbox"/> No	ADDITIONAL COMMENTS:	
		Can you work ON CALL? What are your preferred schedules?	<input type="checkbox"/> Yes <input type="checkbox"/> No	PLEASE NOTE: If you are unable to provide the following tasks:		Signature of Interviewer	
		HOUSEKEEPING TASKS		Can you change bed linen with assistance in the bed?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		Do you exist in any areas of housekeeping?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Can you change clothing of senior who is bedridden?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		Yes, caregiver is willing to work in an environment with a patient:					
		Can you work ON CALL? What are your preferred schedules?	<input type="checkbox"/> Yes <input type="checkbox"/> No				

# WHAT TO ASK CAREGIVER REFERENCES

Checking caregiver references are worth their weight in gold



## Caregiver references are essential when planning senior care

If the caregiver references have something positive or negative to say about their own experience, they will most likely let you know. Speak openly and directly with former private caregiver employers, it will give you the peace of mind you need when you decide which private caregiver to hire.

Listen carefully to the answers as to what is said, and what is not. Often you will find answers in silence or hesitation. People for the most part do not want to put a negative mark on a past employee, and fear legality issues about sharing private information.

## Specific caregiver related questions to ask references

HEADER-DB.CLICK & HIGHLIGHT TO CHANGE TEXT

Caregiver Reference Check Form

Date (MM/DD/YYYY):	
Name of applicant:	
Name of reference:	
Work reference phone number:	
Relationship to applicant:	

How to introduce yourself when you call references

Hello my name is (your name). I am calling you regarding a reference check for (applicant's name) who is now being considered for a caregiver position. Your contact was given to me by (applicant's name). This position will involve (applicant's name) to be working directly for our family. Would you be willing to take a few minutes of your time now or at a more suitable moment to provide a reference for (applicant's name)?

YES    NO    LATER

Notes:


Reference Check:

To start I would like to thank you for taking the time to do this. The job position applied for is to be caregiver for a senior, and involves these general duties (list)


Page 1 | 3

HEADER-DB.CLICK & HIGHLIGHT TO CHANGE TEXT

How did you meet (applicant name)?
What position did the (applicant) hold with your company/family?
What were the dates of his/her employment with you, approximate if possible?
Could you describe the overall job performance of (applicant)?
<input type="checkbox"/> Excellent <input type="checkbox"/> Very good <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Not good <input type="checkbox"/> Bad
Please explain:
What unique value did (applicant) bring to the company, or your family?
How did (applicant) get along with other team members in the work environment? Any incidents:
What was the reason for (applicant) to leave? Did he/she give you notice?
<input type="checkbox"/> Contact completed <input type="checkbox"/> Shortage of work <input type="checkbox"/> Resigned <input type="checkbox"/> Let go

Page 2 | 3

HEADER-DB.CLICK & HIGHLIGHT TO CHANGE TEXT

How long has been since you last spoke with (applicant)?
Were you made aware that you were put down as a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No
Can you tell me what his/her strength and weakness would be in the position that I am hiring them for?
Applicant's Strengths:
Applicant's Weaknesses:
Is (applicant) able to do the following:
Communicate effectively <input type="checkbox"/> Yes <input type="checkbox"/> No
Act decisively when required <input type="checkbox"/> Yes <input type="checkbox"/> No
Remain calm in stressful situations <input type="checkbox"/> Yes <input type="checkbox"/> No
Ask for assistance when needed <input type="checkbox"/> Yes <input type="checkbox"/> No
How was the punctuality and attendance of (applicant) in general throughout the work term?
<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Not Good <input type="checkbox"/> Bad
Would you describe (applicant) as reliable? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, can you please explain?
Would you hire (applicant) again if you had the chance? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, can you please explain?

(Close out- Thank the reference for their time and sharing the information provided)

Name of Person filling out form:	
<input checked="" type="checkbox"/> Signature	Position/Title

Page 3 | 3

**\*You can customize this document to each caregiver applicant**

# CAREGIVER BACKGROUND CHECK



**A caregiver background check is a simple process worth the time and effort**

The criminal check and driving record applications can be filled out and submitted for review at a local police station. It requires only basic information such name, sex, and date of birth of the potential caregiver. (i.e., Social Insurance/Security number, maiden name). It may take some time to process the criminal background check and will most likely come with a cost.

For caregivers who actively seek work it is good practice to already have these forms complete and up to date. A good caregiver should be able to send them right away because they have it on hand, and it might make the decision to hire a caregiver a simple one.

- 1. Criminal Record**
- 2. Driving Record**
- 3. Medical Condition (covid-19 test)**



You have the right to request a driving record from the caregiver who will be transporting your senior loved one(s). You can request this information yourself from your local government vehicle transport offices for a fee. Most caregivers will assume the cost and may already have a copy handy to present to you.

Even if you find out some things that may not like or want to hear, it is always better to have all the information presented to you and then make your decision based on the facts.

# BASIC CAREGIVER TRAINING AND SKILLS REQUIRED



Ideally your caregiver should have a minimum of 1-2 years experience working as a caregiver either privately or for an agency. Select a caregiver that is red cross certified and up to date with CPR & first aid. You may have a care plan already in place that has important information such as do not resuscitate order; this should also be communicated to your hired caregiver.

Orderly / Nursing Assistant training is a bonus to have, but not necessary in non-medical private caregiving. What is most important is that your caregiver has a natural affinity to be around seniors and has the desire to help them with their daily non-medical needs.

Look for the best aspects of a private caregiver and the benefits they can provide to create an optimal personalized care plan for your senior loved one. When you hire private instead of a home care agency you cut out the middleman, and what this ensures a much more direct line of communication as far as what is happening during caregiver visits.

Your caregiver will have a larger role in the care and be able to take initiatives and assume more responsibility for your senior loved one while they are on duty.

Hiring private caregivers that are skilled, experienced and take initiative are what make a great caregiver experience and leave your loved one always looking forward to the next visit.

## **Quick summary as to what to look for in a caregiver**

- 1-2 years practical experience in home care or care facilities
- Flexibility with schedule
- Good instincts
- Listening skills
- Patience
- Can work independently or as part of a care team
- Communicates effectively
- Can adapt to situations or environments quickly
- Compassionate
- Committed to your mandate
- Natural affinity to be with seniors
- Has drive and is willing to take initiative
- Well presented and polished

# COST OF PRIVATE CAREGIVER SERVICES



## **Determine what to offer your private caregiver, or what is fair to pay.**

3 Important considerations when you plan to hire a caregiver

- Financial budget
- Time needed each visit
- Frequency of visits

**The caregiver rate is typically based on a combination of two factors.**

What is the average industry wage amount in your location, and what caregiving services will be offered by your caregiver? Be ready to pay more if a caregiver offers more services.

The level of job-related skilled experience, variety of workplace setting experience, education, and training.

**Be prepared to offer a higher caregiver rate if he/she offers convenient services, such as advance payment, transport, insurance and has job related experience.**

\*You can find out average caregiver rate in your area by signing up on care.com. The site will generate the average amount for you based on your geographical area.

You will need to decide the frequency of payment:

By the hour, week bi-weekly, monthly, or yearly salary

**Caregiver services that add value and may be a result of a higher caregiver rate**

- **Emergency Care (More flexible assistance as needed)**
- **Caregiver experience (working with seniors diagnosed with dementia)**
- **Car (year and model) for outings, errands, and appointments**
- **Business liability insurance**
- **Charge account/credit card for expenses**



## 3 REASONS TO NOT HIRE A CAREGIVER AT THE CHEAPEST RATE



### **Avoid the temptation to hire a caregiver at the cheapest rate**

The expression **"you get what you pay for"** rings true when you are hiring a caregiver

**We usually all want the best service or product for the lowest possible price, however in most cases it does not benefit you or your senior loved one to hire a caregiver at the cheapest rate.**

You may find this informative and at the same time not exactly what you wanted to hear right now. Searching for the perfect caregiver for your senior loved one can be a very touchy and complex venture. It is important to know a few key things to safeguard your sanity while going through this process.

Without flexibility in the senior care financial budget, you may potentially miss out on a caregiver that will work for your family, and all for what? a few dollars more an hour.

Try to keep an open mind and be willing to pay a little more for a caregiver with caregiving experience, good references, flexible with scheduling, has reliable transportation, clean driving record, and no criminal background. Honestly, I feel like a broken record when I say your investment will pay in dividends, but it will.

By selecting a caregiver solely based on rate, you may run the risk of getting someone who will fill the position, but not really express any real interest or demonstrate initiative to do anything extra outside of the agreed upon job description. The position will most likely be treated as a temporary position, or a steppingstone to the next gig. One thing is for sure, your loved one(s) will feel this and not enjoy or look forward to the caregiver visiting. To have a caregiver inside a personal space and feel awkward is a terrible feeling for your senior loved one(s), especially if the visit is for the purpose of company and conversation.

Now you may say to yourself after reading this that financially you are not willing to pay more than the standard rate, and you are confident that you will find caregivers willing to work for you set rate. I can almost guarantee in a relatively short period of time that you will start to see the result of the quality of work, or lack thereof. It starts with the lack of little extra care and detail, things that you wish your caregiver would do for your loved one(s) directly or around their place of residence. The small yet thoughtful gestures that make all the difference in the world to you, and your senior loved one(s). The small issues will continue to compound, and then more serious issues begin to surface. The next step will naturally be to let the caregiver go and find a suitable replacement. This guide exists to help you avoid this situation.



### 3 IMPORTANT REASONS WHY

- **YOUR TIME IS LOST**

If you add up the time it takes to find, hire, train, and then fire each caregiver you can clearly see that your time is being drained and for what? To find help for your senior loved one all to need more help yourself with your own daily tasks. You may find yourself needing to hire someone for yourself and how on earth does this make sense? Your time valuable too!

- **YOUR ENERGY IS DRAINED**

It takes a great amount of energy to deal with each individual caregiver as the issues start to arise. Some of the issues start with lack of response to your communications, punctuality (in some cases exact timing for a change in shift is crucial), no initiative to do anything even a little outside of the job description, or simply a no show on several occasions.

- **YOUR \$\$\$ IS WASTED**

This is really where you see firsthand that paying less per hour for a caregiver in the long run will not add up to any form of savings. Where it most concerns you again i your "time". Time is money and your time is valuable!

- 

### So how important it is to find the right caregiver from the start? VERY

The cost for the care is in most cases coming direct from your senior loved one. They responsibly saved for years to be sure that they would be well taken care of in the later stages of life. Of course, you already realize this, but it is so important to remember that with a little extra money and patience you can find an exceptionally good caregiver to assist your senior loved one(s) long term. A good caregiver knows his/her value and will usually only work for families who appreciate the value of a good caregiver.

Try this exercise, add an extra 3-5\$/hr to your initial compensation amount in your offer. This will attract the best caregivers to your ad or profile. Although the rate will attract many caregivers, your job description in your ad should filter many of the caregivers that do not initially match up to your criteria. You will also be able to spot through the many applications the ones that stand out in the way that they communicate.

# SECURE THE CARE MANDATE (Professional Forms)

[Caregiver Name]  
[Address, street name, city, postal code, zip code/country code]

**CAREGIVER EMPLOYMENT APPLICATION FORM**  
PLEASE FILL DETAILS, INFORMATION REQUESTED

Please complete and send to [info@wisehire.com](mailto:info@wisehire.com) Email:

Full name: \_\_\_\_\_  
Last First Middle Maiden

Present address: \_\_\_\_\_  
Number Street City Province Postal

How long have you lived at this address: \_\_\_\_\_ Social Insurance No.: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Employer/Referral: \_\_\_\_\_ Days available to work:  
Salary desired: \_\_\_\_\_ Flexible  No   
Monday  Fri   
Tuesday  Sat   
Wednesday  Sun

Do you have CPR training? YES  NO  Last before: \_\_\_\_\_  
Do you have Nursing Training? YES  NO  Last before: \_\_\_\_\_  
Do you have Assisted Living Training? YES  NO  Last before: \_\_\_\_\_  
How many hours can you work weekly? \_\_\_\_\_ Can you work weekends? YES  NO   
Type of employment desired: FULL-TIME ONLY  PART-TIME LIVE OUT  LIVE-IN   
What time are you available to start work? \_\_\_\_\_

**Hire a Private Caregiver**  
A simple and secure way to hire on your own  
[www.wisecaregiving.com](http://www.wisecaregiving.com)

**Caregiver Employment Agreement**

The undersigned hereby ("Personnel") a valid and enforceable contract...

1. POSITION AND DUTIES

2. COMPENSATION

3. WORKING HOURS

4. TERMINATION

5. CONFIDENTIALITY

6. ASSIGNMENT

7. INDEMNIFICATION

8. ENTIRE AGREEMENT

9. GOVERNING LAW

10. SIGNATURES

www.wisecaregiving.com

Wise Caregiving forms and agreements are user friendly and cover all the important details when you hire a private caregiver.

- ✓ Hire a private caregiver checklist
- ✓ Senior Care Requirements
- ✓ Caregiver employment application form
- ✓ Caregiver job description form
- ✓ Senior care information form
- ✓ Caregiver employment agreement (long form)
- ✓ Caregiver employment contract (short form)
- ✓ Pre-interview caregiver questionnaire + Full Caregiver Interview Questionnaire
- ✓ Caregiver reference check
- ✓ 'Need a Caregiver' Sample Post
- ✓ Senior Housekeeping chart
- ✓ Senior hygiene care chart
- ✓ Daily food log
- ✓ Senior care invoice
- ✓ Caregiver Tax receipt
- ✓ Covid-19 Senior visit health form
- ✓ Senior Home Safety checklist
- ✓ Senior community services contact list
- ✓ End of life wishes sheet
- ✓ Emergency medical information
- ✓ Caregiving daily checklist
- ✓ Caregiving daily checklist- PDF Fillable Form (Adobe)

# Hire a Caregiver Checklist:

HEADER-ENTER NAME OF SENIOR-DB. CLICK & HIGHLIGHT TO CHANGE TEXT

## Hire Caregiver Checklist

NAME OF CAREGIVER			
First Name:		Last Name:	

<input type="checkbox"/>	Create a job description of senior care required
<input type="checkbox"/>	Post your job position
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Caregiving job sites <a href="https://www.wisecaregiving.com/free-caregiving-advertising/">https://www.wisecaregiving.com/free-caregiving-advertising/</a></li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Social Media – search other posts by adding 'hire caregiver' in search box</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Ask friends/colleagues to refer someone</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>Physical boards in your community</li></ul>
<input type="checkbox"/>	Respond to applicants: Attach caregiver application template and send via email
<input type="checkbox"/>	Receive applicant information, review, and organize potential candidates.
<input type="checkbox"/>	First screening completed
<input type="checkbox"/>	Send potential candidates pre-interview questionnaire via email, ask them to fill it out
<input type="checkbox"/>	Review all pre-interview questionnaires
<input type="checkbox"/>	Select candidates to go through a full interview (in person/ <a href="#">virtual</a> )
<input type="checkbox"/>	Conduct formal interview with provided full caregiver interview questionnaire
<input type="checkbox"/>	Call/Email provided references – use the reference questionnaire template
<input type="checkbox"/>	Perform background checks (DMV, criminal, driving, etc.)
<input type="checkbox"/>	Notify caregiver candidate of your job offer
<input type="checkbox"/>	Notify caregiver candidates that did not qualify for the position
<input type="checkbox"/>	Go over caregiver employment agreement and have caregiver sign it
<input type="checkbox"/>	Provide new caregiver with job description form
<input type="checkbox"/>	Provide caregiver with applicable templates from your wise caregiving pack
<input type="checkbox"/>	Introduce caregiver to senior and have a walk through while reviewing tasks
<input type="checkbox"/>	Review safety measures in place to protect senior's health
<input type="checkbox"/>	Confirm first day of caregiving 1-2 days before start date
<input type="checkbox"/>	<ul style="list-style-type: none"><li>with caregiver</li></ul>
<input type="checkbox"/>	<ul style="list-style-type: none"><li>remind senior of caregiver's arrival</li></ul>
<input type="checkbox"/>	Send email to caregiver after first visit to see how everything went
<input type="checkbox"/>	Speak with senior over the phone about how the visit went
<input type="checkbox"/>	Arrange any adjustments that need to be taken care of before next visit

Name of person filling out form	
Date [MM/DD/YYYY]:	

# Senior Care Requirements:

HEADER-DB. CLICK & HIGHLIGHT TO CHANGE TEXT

## Senior Care Requirements

DATE [MM/DD/YYYY]

SENIOR INFORMATION			
<b>First Name:</b>		<b>Last Name:</b>	
<b>Address:</b>			
<b>Person(s) in Charge of Seniors Care:</b>			
<b>Relation to Senior:</b>		<b>Contact Info:</b>	
CARE WORKER			
<input type="checkbox"/> Private Caregiver <input type="checkbox"/> Volunteer <input type="checkbox"/> Community Health Service			
<b>First Name:</b>		<b>Last Name:</b>	
<b>Company/Organization:</b>		<b>Department of Health:</b>	
<b>Date to meet Senior:</b>		<b>Appointment Time:</b>	

Observations	Independent	Stand by assistance	Physical Assistance	Dependent
Eating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bath	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shower	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dressing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toileting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engages in activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meal Prep	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medication reminders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pet care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Diet			
Level of activity			
Memory			
Vision			
Hearing			
Social ties			
Any Falls in the last 6 months	<input type="checkbox"/> Yes <input type="checkbox"/> No	Admitted to Hospital	<input type="checkbox"/> Yes <input type="checkbox"/> No
Aware that assistance is needed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Accepting of assistance	<input type="checkbox"/> Yes <input type="checkbox"/> No

X

Signature of Authorized Person(s)

# Caregiver Employment Application:

- Senior care application form to send to potential caregiver candidates.
- Help narrow your caregiver search and find the perfect match.

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

## Caregiver Employment Application Form

Date: [MM/DD/YYYY]	
First Name:	Last Name:
Full Address:	
Email:	SSN/SIN #
Phone:	Work Permit:
Position you are applying for:	
Do you have a First Aid/CPR certificate? (If YES, please attach copy of certificate to application) <input type="checkbox"/> YES <input type="checkbox"/> NO	
Certification Registration #	Expiry Date [MM/YY]
<b>AVAILABILITY</b>	
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Desired wage amount: \$	<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Salary
How many hours can you work weekly?	Can you work nights? <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> 4-16 <input type="checkbox"/> 16-26 <input type="checkbox"/> 26-40	Can you work weekends? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Can you work holidays? <input type="checkbox"/> YES <input type="checkbox"/> NO
Type of employment desired:	
<input type="checkbox"/> FULL-TIME LIVE OUT <input type="checkbox"/> PART-TIME LIVE OUT <input type="checkbox"/> LIVE IN FULL TIME <input type="checkbox"/> ON CALL	
What date are you available to start work? [MM/DD/YYYY]:	

Page 1 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

EDUCATION				
LEVEL OF EDUCATION	NAME OF SCHOOL	PROGRAM	COMPLETED	CERTIFICATE/ DEGREE
High School				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
College				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
University				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Trade/Vocation				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

+

CRIMINAL BACKGROUND	
Have you ever been convicted of a crime?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, please explain:	

Page 2 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

## Caregiver Employment Application Form

Date: [MM/DD/YYYY]	
First Name:	Last Name:
Full Address:	
Email:	SSN/SIN #
Phone:	Work Permit:
Position you are applying for:	
Do you have a First Aid/CPR certificate? (If YES, please attach copy of certificate to application) <input type="checkbox"/> YES <input type="checkbox"/> NO	
Certification Registration #	Expiry Date [MM/YY]
<b>AVAILABILITY</b>	
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Desired wage amount: \$	<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Salary
How many hours can you work weekly?	Can you work nights? <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> 4-16 <input type="checkbox"/> 16-26 <input type="checkbox"/> 26-40	Can you work weekends? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Can you work holidays? <input type="checkbox"/> YES <input type="checkbox"/> NO
Type of employment desired:	
<input type="checkbox"/> FULL-TIME LIVE OUT <input type="checkbox"/> PART-TIME LIVE OUT <input type="checkbox"/> LIVE IN FULL TIME <input type="checkbox"/> ON CALL	
What date are you available to start work? [MM/DD/YYYY]:	

Page 1 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

EDUCATION				
LEVEL OF EDUCATION	NAME OF SCHOOL	PROGRAM	COMPLETED	CERTIFICATE/ DEGREE
High School				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
College				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
University				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Trade/Vocation				
			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

+

CRIMINAL BACKGROUND	
Have you ever been convicted of a crime?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, please explain:	

Page 2 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

WORK EXPERIENCE	
Do you currently hold a driver's license?	<input type="checkbox"/> YES <input type="checkbox"/> NO
What are your current means of transportation?	
Driver's license number:	
Current mode of transport:	
Expiration Date: [MM/DD/YYYY]	
Must you be able to provide a driving record?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are driving records in the past three years? <input type="checkbox"/> YES <input type="checkbox"/> NO	How many? <input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, please explain:	
Are driving records in the past three years? <input type="checkbox"/> YES <input type="checkbox"/> NO	How many? <input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, please explain:	

Page 3 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

WORK EXPERIENCE			
Do you currently hold a driver's license?			
<input type="checkbox"/> YES <input type="checkbox"/> NO			
What are your current means of transportation?			
Driver's license number:			
Current mode of transport:			
Expiration Date: [MM/DD/YYYY]			
Must you be able to provide a driving record?			
<input type="checkbox"/> YES <input type="checkbox"/> NO			
Are driving records in the past three years? <input type="checkbox"/> YES <input type="checkbox"/> NO			
How many? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, please explain:			
Are driving records in the past three years? <input type="checkbox"/> YES <input type="checkbox"/> NO			
How many? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, please explain:			

Page 4 | 5

ENTER HEADER-DB. CLICK & HIGHLIGHT TEXT TO CHANGE

PERSONAL INFORMATION	
I authorize investigation of all statements contained in this application. I understand that the investigation is limited to the information provided in this application. I understand that the information provided in this application is for the purpose of the employment process and that the information provided in this application is for the purpose of the employment process.	
I further understand that my employment shall be considered to be on a probationary basis and that at any time during the probationary period in this role, my employment is terminable at will by my employer.	
Signature: _____	Date: [MM/DD/YYYY]
Print Full Name: _____	
Print in legal employment applicable language - This address is only for mailing employment documents unless noted to the contrary. Do not include residential address, telephone, or e-mail. You assume that the use applies to the employment process. Please print on one side.	
Thank you for completing this application. We will review your information in this location.	
Print Name: _____	Signature: _____
Full name with address and phone: _____	Signature with address and phone: _____
Print Name with address and phone: _____	Date: [MM/DD/YYYY]

Page 5 | 5

\*You can customize the job application to your specific needs



# Senior Care Information:

## 10-page fillable form (all details needed for required senior care)

You can print out or digitally fill out save and send to your caregiver.

This form is a valuable source of information for Doctors and Specialists when a caregiver takes a senior to an appointment

Important information to have access to in a medical emergency

**\*Should your caregiver need important information quickly, the digital format of this form can be stored and accessed using a computer, phone, or tablet.**

HEADER-DB. CLICK & HIGHLIGHT TO CHANGE TEXT

### Senior Care Information Form

Date: [MM/DD/YYYY]

#### Contact information for person who filled out the form

First name	Last Name
Phone:	
Email Address:	
Apt / Suite:	
Street Address:	
City:	
State / Province:	
Zip Code / Postal Code:	

#### General information of senior

Last name
House No / Apt / Condo / Unit / Room:
Street Address:
City:
State / Province:
Zip Code / Postal Code:
Phone:
D.O.B.:
Gender:
Married / Single / Divorced / Widow:
First Language (mother tongue)
2nd Language (able to communicate)

Page 1 | 10

### Current living situation of senior

Lives at home alone  
 Lives at home with Wife/Husband/Partner/Roommate  
 Lives at home with Family  
 Lives in assisted care facility  
 Lives in private senior's residence  
 Lives in hospital/Rehabilitation

ADDITIONAL COMMENTS:

#### Required frequency of senior care services

Hourly routine care  
 On call care (respite)  
 Overnight care  
 Live out 24/7 care  
 Live in 24/7 care

#### Senior assistance required

TYPE OF ASSISTANCE	No Assistance	Some Assistance	Full Assistance
Bathing / Showering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toileting / Incontinence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dressing / Grooming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meal Prep / Eating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medication reminders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone Calls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pet(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Page 2 | 10

HEADER-DB. CLICK & HIGHLIGHT TO CHANGE TEXT

### Senior Care Information Form

Date: [MM/DD/YYYY]

#### Contact information for person who filled out the form

First name	Last Name
Phone:	
Email Address:	
Apt / Suite:	
Street Address:	
City:	
State / Province:	
Zip Code / Postal Code:	

#### General information of senior

Last name
House No / Apt / Condo / Unit / Room:
Street Address:
City:
State / Province:
Zip Code / Postal Code:
Phone:
D.O.B.:
Gender:
Married / Single / Divorced / Widow:
First Language (mother tongue)
2nd Language (able to communicate)

Page 3 | 10

### Current living situation of senior

Lives at home alone  
 Lives at home with Wife/Husband/Partner/Roommate  
 Lives at home with Family  
 Lives in assisted care facility  
 Lives in private senior's residence  
 Lives in hospital/Rehabilitation

ADDITIONAL COMMENTS:

#### Required frequency of senior care services

Hourly routine care  
 On call care (respite)  
 Overnight care  
 Live out 24/7 care  
 Live in 24/7 care

#### Senior assistance required

TYPE OF ASSISTANCE	No Assistance	Some Assistance	Full Assistance
Bathing / Showering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toileting / Incontinence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dressing / Grooming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meal Prep / Eating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medication reminders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone Calls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pet(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Page 4 | 10

### Mobility support required

No assistance  
 Some assistance  
 Full assistance

ADDITIONAL COMMENTS:

### Medical Specialists

Name	Specialist	Fax	Phone

ADDITIONAL COMMENTS:

### Government nursing & social worker assigned to senior (optional)

Name	Phone and Cell

ADDITIONAL COMMENTS:

Page 5 | 10

### Family member information of senior

Relationship	First Name	Last Name
Spouse		
Child		
Grandchild		
Parent		
Sibling		
Other		

### Use of medications

Medication	Treatment for which needed

### Routine non-medical appointments

Appointment	Frequency

### Food and drink

Food / Drink	Frequency	Notes

### Home environment

Item	Frequency	Notes

### Transportation of senior

Mode of Transport	Frequency	Notes

### Senior activities

Activity	Frequency	Notes

### Schedule information

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Care review

Review care requirements every:  Weekly  Monthly  Quarterly  Yearly

Other care requirements:

### Signature

Authorizing person	First Name	Last Name
Signature		

Page 6 | 10



# Caregiver Employment Agreement (long form):

Protect yourself the same way homecare agencies do when you hire a private caregiver.

## Benefits of having this document:

- Clarifies job duties and a schedule to follow when private caregiver services are provided.
- Everything this document covers in writing:
- All fees
- Expenses
- Reimbursements
- Transport of senior
- Payment terms
- Lateness
- Sick days/personal days
- Vacation
- Grounds for terminating service
- You can customize this form 100%
- Add, delete, or modify

HEADER-NAME / COMPANY NAME-OB: CLICK & HIGHLIGHT TO CHANGE TEXT

### Caregiver Employment Agreement

The following "Caregiver Employment Agreement" is effective MM/DD/YYYY

**BETWEEN:** the caregiver otherwise known as the ("Employee")

Employee:	First Name:	Last:
Address:		
Work Permit #:		
SSN#:		
SIN#:		

**AND:** the ("Employer")

Employer:
Address:
Phone:
Email:

Employee agrees to be employed by employer, and employer is willing to employ employee, on the terms, conditions, and conditions set forth in this agreement.

Senior's:	First Name:	Last Name:
Address:		

**CAREGIVER EMPLOYMENT**

[EMPLOYER] employs, engages, and is hiring [EMPLOYEE] as an in-home support worker providing daily help for senior(s), and [EMPLOYEE] accepts and agrees to such hiring, engagement, and employment, subject to the general supervision and pursuant to the orders, advice, and direction of [EMPLOYEE]

Page 1/3

HEADER-NAME / COMPANY NAME-OB: CLICK & HIGHLIGHT TO CHANGE TEXT

[EMPLOYEE] shall perform duties such as:

General Description of Services: \*Please check which ones apply:

- Outings
- Mobility assistance
- Personal Care
- Shopping/Errands
- Appointments
- Housekeeping
- Meal preparation
- Exercise (Indoor/Outside)
- Pet care

**BEST EFFORTS OF EMPLOYEE**

[EMPLOYEE] agrees (S/HE/HE) will always faithfully, industriously, and to the best of (HIS/HER) ability, experience, and talents, perform all the duties that may be required of and from (HIS/HER) pursuant to the express and implicit terms of this agreement, to the reasonable satisfaction of (EMPLOYER). Such duties shall be rendered at (ADDRESS OF SENIOR NEEDINGS ASSISTANCE), and at such other place or places as (EMPLOYER) shall in good faith require.

**COMPENSATION OF EMPLOYEE**

(EMPLOYER) shall pay (EMPLOYEE) in full for services rendered at this determined rate:

RATE: \_\_\_\_\_

PER VISIT    HOUR    WEEK    MONTH    SALARY

(EMPLOYER) shall pay (EMPLOYEE) in full for services rendered at this determined frequency:

Weekly    Bi-weekly    Monthly

Payment date will follow in line with scheduled employee payments based on the start date

Additional Details:

Page 2/3

HEADER-NAME / COMPANY NAME-OB: CLICK & HIGHLIGHT TO CHANGE TEXT

### Caregiver Employment Agreement

The following "Caregiver Employment Agreement" is effective MM/DD/YYYY

**BETWEEN:** the caregiver otherwise known as the ("Employee")

Employee:	First Name:	Last:
Address:		
Work Permit #:		
SSN#:		
SIN#:		

**AND:** the ("Employer")

Employer:
Address:
Phone:
Email:

Employee agrees to be employed by employer, and employer is willing to employ employee, on the terms, conditions, and conditions set forth in this agreement.

Senior's:	First Name:	Last Name:
Address:		

**CAREGIVER EMPLOYMENT**

[EMPLOYER] employs, engages, and is hiring [EMPLOYEE] as an in-home support worker providing daily help for senior(s), and [EMPLOYEE] accepts and agrees to such hiring, engagement, and employment, subject to the general supervision and pursuant to the orders, advice, and direction of [EMPLOYEE]

Page 1/3

HEADER-NAME / COMPANY NAME-OB: CLICK & HIGHLIGHT TO CHANGE TEXT

[EMPLOYEE] shall perform duties such as:

General Description of Services: \*Please check which ones apply:

- Outings
- Mobility assistance
- Personal Care
- Shopping/Errands
- Appointments
- Housekeeping
- Meal preparation
- Exercise (Indoor/Outside)
- Pet care

**BEST EFFORTS OF EMPLOYEE**

[EMPLOYEE] agrees (S/HE/HE) will always faithfully, industriously, and to the best of (HIS/HER) ability, experience, and talents, perform all the duties that may be required of and from (HIS/HER) pursuant to the express and implicit terms of this agreement, to the reasonable satisfaction of (EMPLOYER). Such duties shall be rendered at (ADDRESS OF SENIOR NEEDINGS ASSISTANCE), and at such other place or places as (EMPLOYER) shall in good faith require.

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Page 2/3

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Page 3/3

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Weekly    Bi-weekly    Monthly

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Page 3/3

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General Description of Services: \*Please check which ones apply:

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(EMPLOYER) shall pay (EMPLOYEE) in full for services rendered at this determined frequency:

Weekly    Bi-weekly    Monthly

Payment date will follow in line with scheduled employee payments based on the start date

Additional Details:

Page 3/3

# Caregiver Employment Contract (short form):

- Caregiver work contract in writing (short form)
- Clarifies job duties and work schedule
- Form-fill digitally or fill out manually
- Customize this form (Add or delete all fields)

HEADER- DB. CLICK & HIGHLIGHT TO CHANGE TEXT

## Caregiver Employment Contract

<b>CAREGIVER</b>	First Name:		Last Name:	
------------------	-------------	--	------------	--

<b>SENIOR</b>	First Name:		Last Name:	
---------------	-------------	--	------------	--

Current Place of Residence:  Home  Condo  Apt  Senior Residence  Health Facility

Address of Senior:

--	--

**COMPENSATION TERMS**

Terms of Rate:  Hourly  Weekly  Monthly

Terms of Payment:  Per Visit  Weekly  Bi-Weekly  Monthly

**LENGTH OF MANDATE**

Short Term Care	Start Date:[DD/MM/YY]		End Date: [DD/MM/YY]	
Long Term Care	Start Date:[DD/MM/YY]		End Date: [DD/MM/YY]	

**EMPLOYEE BENEFITS**

Holidays [List dates here]:

<input type="checkbox"/> Vacation: [No. of days/weeks permitted]	
<input type="checkbox"/> Sick days: [No. of days permitted]	
<input type="checkbox"/> Personal Days: [No. of days permitted]	

Page 1 | 2

HEADER- DB. CLICK & HIGHLIGHT TO CHANGE TEXT

<b>UNEXPECTED TERMINATION OF EMPLOYMENT NOT BY THE FAULT OF THE EMPLOYEE</b>		
<i>i.e., Death, Hospital stays, Closure of care facility/residence to visitors, Client going on extended vacation, family taking over care etc.</i>	Compensation amount:	
	No. of payments to issue:	
	Time period [Date [MM/DD/YYYY]]:	

Agreed upon notice required for cancellation of routine/planned visit to senior [No. of days/weeks]:	
Agreed upon notice required for termination of contract[No. days/weeks]	
Review of employee performance: <input type="checkbox"/> 6 weeks <input type="checkbox"/> 3 months <input type="checkbox"/> 6 months <input type="checkbox"/> Yearly	
Date of next review [MM/DD/YYYY]:	

<b>Name of person in charge of senior care decisions:</b>	
<b>Signature of senior/ authorized person to sign on behalf of senior.</b>	
<input type="checkbox"/> I certify and agree to the terms	<b>X</b>
<b>Date [MM/DD/YYYY]:</b>	
<b>Signature of private independent caregiver</b>	
<input type="checkbox"/> I certify and agree to the terms	<b>X</b>
<b>Date [MM/DD/YYYY]:</b>	

**NOTES:**

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Page 2 | 2

# Pre-Caregiver Interview Questionnaire:

- Send to applicants to pre-screen via email before you officially schedule an interview
- Get to know your candidate on a more personal level

This easy and time saving process will really help you to narrow down your caregiver candidates.

## Pre-Interview Questionnaire Form

### Caregiver Applicant

Date [MM/DD/YYYY]:				
Caregiver Applicant	First Name:		Last Name:	
Person Reviewing Form:	First Name:		Last Name:	

I am writing to inform you that you are being considered for the caregiver position. The next step to pre-screen for the upcoming interviews.

Please answer these few questions and then return this form. Upon review of this form, you will be contacted for a scheduled in person or video chat.

### Pre-Interview questions

What made you decide to get into senior care line of work?
What are your short term and long-term career goals?
What would you describe as some of the biggest challenges that homecare workers face today?
Please share your greatest strength and how it applies to senior care

Please describe a weakness and how you work towards improvement
Please describe a time when you were under a lot of pressure. What was going on, and how did you get through it?

ADDITIONAL NOTES:
-------------------

<input type="checkbox"/> I certify that all the above information is true and correct:	X
Date of Signing [DD/MM/YYYY]	

# Caregiver Interview Questionnaire(In person / Virtual):

- Virtual / In Person
- Get to know your potential candidates in detail with these prepared questions.
- You can add, edit, or delete parts of this questionnaire
- Electronic form-fill or print and fill out this form manually

CAREGIVER INTERVIEW

CAREGIVER INTERVIEW	
DATE: [MM/DD/YYYY]	
Name of Applicant:	
Name of Interviewer:	
QUESTIONS	
What is it about senior care that you enjoy most?	
Do you have any formal training in providing care for a seniors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have first Aid Training ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many years of experience in senior care do you have?	<input type="checkbox"/> 10+years <input type="checkbox"/> 5-10 years <input type="checkbox"/> 2-5 years <input type="checkbox"/> 1-2 years <input type="checkbox"/> None
What types of senior care have you worked in?	<input type="checkbox"/> Private Home/Apt/Condo (Home care) <input type="checkbox"/> Residence/ Care Facility <input type="checkbox"/> Hospital
What other types of work in the past have you enjoyed? Not enjoyed?	

Page 1 | 4

CAREGIVER INTERVIEW

TRANSPORTATION	
Do you have reliable transportation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Vehicle:	Year of Vehicle:
Do you have business liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Would you be willing to use your car for outings/medical appointments/errands?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you willing to provide a driving record for the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
AVAILABILITY	
Is your schedule flexible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you work ON CALL?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your preferred schedule?	
DAYS <input type="checkbox"/> EVENINGS <input type="checkbox"/> NIGHTS <input type="checkbox"/> WEEKENDS <input type="checkbox"/>	
Are you able and willing to work on some / all holidays?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you willing to take on any/all household duties along with the care needed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
HOUSEKEEPING TASKS	
Do you have any job-related experience in housekeeping?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you excel in any areas of housekeeping?	
Yes, caregiver is willing to work in an environment where a senior:	
<input type="checkbox"/> Smokes <input type="checkbox"/> Has one or more pet(s) <input type="checkbox"/> Cluttered home	
Are you willing to take on any/all household duties along with the senior related job duties?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional comments:	

Page 2 | 4

CAREGIVER INTERVIEW

CAREGIVER INTERVIEW	
DATE: [MM/DD/YYYY]	
Name of Applicant:	
Name of Interviewer:	
QUESTIONS	
What is it about senior care that you enjoy most?	
Do you have any formal training in providing care for a seniors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have first Aid Training ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many years of experience in senior care do you have?	<input type="checkbox"/> 10+years <input type="checkbox"/> 5-10years <input type="checkbox"/> 2-5years <input type="checkbox"/> 1-2years <input type="checkbox"/> None
What types of senior care have you worked in?	<input type="checkbox"/> Private Home/Apt/Condo (Home care) <input type="checkbox"/> Residence/Care Facility <input type="checkbox"/> Hospital
What other types of work in the past have you enjoyed? Not enjoyed?	

Page 1 | 4

CAREGIVER INTERVIEW

TRANSPORTATION	
Do you have reliable transportation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Vehicle:	Year of Vehicle:
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Are you willing to provide a driving record for the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
AVAILABILITY	
Is your schedule flexible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you work ON CALL?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your preferred schedule?	
DAYS <input type="checkbox"/> EVENINGS <input type="checkbox"/> NIGHTS <input type="checkbox"/> WEEKENDS <input type="checkbox"/>	
Are you able and willing to work on some / all holidays?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you willing to take on any/all household duties along with the care needed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
HOUSEKEEPING TASKS	
Do you have any job-related experience in housekeeping?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you excel in any areas of housekeeping?	
Yes, caregiver is willing to work in an environment where a senior:	
<input type="checkbox"/> Smokes <input type="checkbox"/> Has one or more pet(s) <input type="checkbox"/> Cluttered home	
Are you willing to take on any/all household duties along with the senior related job duties?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional comments:	

Page 2 | 4

CAREGIVER INTERVIEW

MEMORY CARE	
Do you have experience in memory care?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES: Have you ever found yourself in a situation where you had to take care of someone who has been diagnosed with dementia? If so, how long? And how do you handle it?	
How would you handle the following situations:	
Wandering:	
Resisting to eat:	
Aggression or other behavior:	
Not getting in the bed or shower:	
Inappropriate behavior in public:	
PERSONAL HYGIENE CARE	
Are you able to assist with personal hygiene care?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please indicate if you can assist with the following tasks:	
<input type="checkbox"/> Bathing	
<input type="checkbox"/> Changing clothes / Diapering	
<input type="checkbox"/> Grooming hair / shaving	
Can you change a bed linen with a resident still in the bed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you change clothing of a resident who is bedridden?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Page 3 | 4

CAREGIVER INTERVIEW

COMMUNICATION	
Are you willing to take a new resident who does not speak a first language?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the main language you are expecting from the person? RATE:	
BACKGROUND CHECK	
Will you allow us to run a background check?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a crime? If yes, can you explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
COVID-19 VACCINE	
Have you received the COVID-19 vaccine?	<input type="checkbox"/> Yes <input type="checkbox"/> No
START DATE	
When would you be ready to start work? Estimated Date: (DD/MM/YYYY)	
ADDITIONAL COMMENTS:	
Signature of Interviewer:	

Page 4 | 4

# Caregiver Reference Check Questionnaire:

HEADER-DB: CLICK & HIGHLIGHT TO CHANGE TEXT

### Caregiver Reference Check Form

Date (MM/DD/YYYY):	
Name of applicant:	
Name of reference:	
Work reference phone number:	
Relationship to applicant:	

How to introduce yourself when you call references  
Hello my name is (your name). I am calling you regarding a reference check for (applicant's name) who is now being considered for a caregiver position. Your contact was given to me by (applicant's name). This position will involve (applicant's name) to be working directly for our family. Would you be willing to take a few minutes of your time now or at a more suitable moment to provide a reference for (applicant's name)?

YES  NO  LATER

Notes:

Reference Check:  
To start I would like to thank you for taking the time to do this. The job position applied for is to be caregiver for a senior, and involves these general duties (list)


Page 1 | 3

HEADER-DB: CLICK & HIGHLIGHT TO CHANGE TEXT

How did you meet (applicant name)?

What position did the (applicant) hold with your company/family?

What were the dates of his/her employment with you, approximate if possible?

Could you describe the overall job performance of (applicant)?  
 Excellent  Very good  Good  Average  Not good  Bad

Please explain:

What unique value did (applicant) bring to the company, or your family?

How did (applicant) get along with other team members in the work environment?  
Any incidents:

What was the reason for (applicant) to leave? Did he/she give you notice?  
 Contact completed  Shortage of work  Resigned  Let go

Page 2 | 3

HEADER-DB: CLICK & HIGHLIGHT TO CHANGE TEXT

How long has been since you last spoke with (applicant)?

Were you made aware that you were put down as a reference?  Yes  No

Can you tell me what his/her strength and weakness would be in the position that I am hiring them for?

Applicant's Strengths:

Applicant's Weaknesses:

Is (applicant) able to do the following:

Communicate effectively	<input type="checkbox"/> Yes <input type="checkbox"/> No
Act decisively when required	<input type="checkbox"/> Yes <input type="checkbox"/> No
Remain calm in stressful situations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ask for assistance when needed	<input type="checkbox"/> Yes <input type="checkbox"/> No

How was the punctuality and attendance of (applicant) in general throughout the work term?  
 Excellent  Very Good  Good  Not Good  Bad

Would you describe (applicant) as reliable?  Yes  No  
If no, can you please explain?

Would you hire (applicant) again if you had the chance?  Yes  No  
If no, can you please explain?

(Close out: Thank the reference for their time and sharing the information provided)

Name of Person filling out form:	
X Signature	Position/Title

Page 3 | 3

## 'Need a Caregiver' post sample:

This form gives you an idea of some of the things you may decide to list in your ad as job requirements. The more description and clarity you provide as far as the job requirements, the more caregivers you will attract. The goal is to get your job post to stand out from the others on job boards, forms, and platforms.

### Need caregiver for senior

Looking for perfect caregiver candidate to provide non-medical senior care assistance.

**Looking for a caregiver who has experience working:**

- With seniors in memory care
- In care facilities
- Working independently

**Candidate must be:**

- ✔ Trustworthy
- ✔ Punctual
- ✔ Flexible with scheduling
- ✔ Able to read, write and speak desired language
- ✔ Adaptable to new situations and environments
- ✔ Resourceful, creative, and fun
- ✔ A good listener
- ✔ Able to remain calm in stressful situations
- ✔ A natural at multi-tasking
- ✔ Compassionate
- ✔ Confident yet humble
- ✔ Willing to prepare and cook healthy meals
- ✔ Able to perform basic housekeeping duties:  
*Tidy, Vacuum, Dust, Do Laundry, fold and put away, iron clothes, and change bed linens*

**Assets:**

- ✔ Own a car and have valid driver's license - must have clean record
- ✔ Able to assist with personal hygiene tasks

If you are interested in this position, please send your RESUME AND COVER LETTER to the EMAIL ADDRESS listed below. Qualifying applicants will be sent an application form to be filled out and returned.

EMAIL ADDRESS TO SEND RESUME & COVER LETTER:	
--	--

www.wisecaregiving.com

# Senior Housekeeping Chart for Senior Care:

- helps keep house tasks organized (If they were done, and when they were completed)
- Work efficiently (set days)
- Safeguard seniors living area (safety is primary concern)
- Save time from repetitive communication amongst care team
- Home remains a comfortable place to stay for senior(s)
- Documents each visit with senior
- Additional source of information if a health issue should arise

## Senior Housekeeping Chart

<b>First Name of Senior:</b>					<b>Last Name:</b>				
<b>START DATE:</b>		<b>END DATE:</b>		<b>Month:</b>		<b>Year:</b>			
<b>Weekly Tasks *Initial when complete*</b>		<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>	
Clear and clean kitchen counter surfaces									
Wash dishes in sink, dry and put away									
Wipe microwave									
Empty dishwasher and load dishes									
Wash bed linen and make bed									
Change mattress, couch, and chair protectors									
Laundry, fold clothes, iron, put back in place									
Clean washroom (sink, tub, shower, toilet, floor), replace towels, empty garbage									
Change air filters, and fill humidifier tanks									
Empty kitty litter, clean box & place new litter									
Water plants									
Windex mirrors									
Clean up toiletries									
Vacuum carpet(s) & wash floor(s)									
Clean table coverings/ placemats when needed									
Empty garbage and remove from residence									
Disinfect highly touched surfaces									
Rotate food in fridge and wipe shelves									

# Senior Hygiene Care Chart for Senior Care:

## Activities of daily living (ADL)



- Bathing and showering
- Personal hygiene and grooming (including brushing/combing/styling hair)
- Dressing
- Toilet hygiene (getting to the toilet, cleaning oneself, and getting back up)
- Functional mobility
- Self-feeding

This chart is crucial when a care team of more than one person is in place who are responsible for the care of a senior. This chart is not only useful for seniors living at home, but also if your private caregiver is assisting a senior who lives in a facility and provides additional care.

## Senior Hygiene Care Chart

First Name:							Last Name:		
START DATE:		END DATE:		Month:		Year:			
Weekly Tasks	*Initial when complete*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Shower									
Bath									
Sponge bath									
Wash, dry and brush hair									
Applied lotion									
Brush Teeth									
Clean dentures, replace dish w/ water & cleaning solution									
Cleaned ears									
Clean and trim fingernails									
Clean and trim toenails									
Refill wipes									
Stock toilet paper									
Stock tissue									
Replace face clothes & towels in bathrooms									
Clean and dry eye wear									
Remove any soiled linen, used diapers, or pull ups from residence									
Wipe bathroom toilet flush knob, seat, and faucets with disinfectant									
Check product stock levels and notify person in charge if anything is needed									

# Daily Food Log:



## DAILY FOOD LOG

DATE: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

First Name:		Last Name:	
-------------	--	------------	--

		TIME	DESCRIPTION	HYDRATION (✓)
MONDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
TUESDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
WEDNESDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
THURSDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
FRIDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
SATURDAY	Breakfast			
	Lunch			
	Supper			 
	Snack			 
SUNDAY	Breakfast			
	Lunch			
	Supper			
	Snack			



# Senior Care Invoice:

This invoice is specifically designed for the senior care

- All digital fields can be added, edited, or removed.
- **Detailed instructions** of invoice and how to modify fields on the side of each invoice in Excel spreadsheet
- Our technical IT assistant can answer any of your questions by email and help you with any changes that need to be made with this invoice template.
- Easily add local tax rates if applicable.
- If you are going to hire a private caregiver, this senior invoice template keeps all the senior private caregiver costs in order and up to date.
- Simply send this downloadable template to your caregiver to use for future billing.

## INVOICE

**CAREGIVER :** [FULL NAME]  
**Address:** [Street Address]  
 [City, Province/State]  
 [Postal Code/ Zip Code]  
**Tel.**  
[email address](#)  
[Website Address](#)

**SENIOR CLIENT:** [FULL NAME]  
 [Street Address]  
 [City, Province/State, Country]  
 [Postal/Zip Code]  
**RELATIONSHIP:** [Street Address]  
 [City, Province/State, Country]  
 [Postal/Zip Code]  
 Tel.

**BILL TO:** [FULL NAME]  
 [Street Address]  
 [City, Province/State, Country]  
 [Postal/Zip Code]  
 Tel.

email: [to enter click and hold](#)

Date: \_\_\_\_\_  
 Invoice #: \_\_\_\_\_  
 Billing period: \_\_\_\_\_  
 Business #: \_\_\_\_\_  
 Business #: \_\_\_\_\_

DATE	DESCRIPTION	No. HRS	RATE / HR	FLAT TRAVEL CHARGE TO & FROM BASE LOCATION	OUTING TRAVEL CHARGE (Oma) Enter Mileage	USED CLIENT'S Cash/Car (Total\$)	Reimbursement (Dining, Activities & Parking) (PAYABLE)	AMOUNT
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
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								\$ -
							Tax 1 0%	\$ -
							Tax 2 0%	\$ -
							<b>TOTAL:</b>	<b>\$0.00</b>

\*Payment Frequency: Bi-Weekly / Monthly - Method of Payment: Cash / Cheque/ eTransfer  
 \*Bill will be sent by email after service is rendered complete for payment period

## INSTRUCTIONS

This will not show up on the printed invoice

To EDIT FORM: Go to Review in menu and select **'Unprotect Sheet'**

**WARNING: SAVE MASTER COPY OF TEMPLATE**

\*Make sure to apply any applicable taxes in your location **(LINK BELOW)**

\*DATE: Enter the YYYY MM, DD

\*Travel Charge: Add flat rate in field (if applicable) and it will add to the total

\*Change your **'outing travel charge'** in the highlighted table **BELOW TO AUTO CALCULATE**

\*If you paid with a clients debit/credit/cash-enter each amount in field (keep receipts)

\*If you paid in advance with Debit/Credit/Cash- enter each amount in reimbursement field

**TO DELETE TEXT IN FIELD:** Click on cell 'delete' then fill in

**Add additional lines:**

Step 1: Above last line in number column-right click and press insert

Step 2: Insert new line(s)

Step 3: Select calculated box above new line(s) then select new line amount boxes

Step 4: Go to Menu-select 'FILL UP/DOWN'



This template fits within the printable area (print horizontal)

For questions or support email: [info@wisecaregiving.com](mailto:info@wisecaregiving.com)

**Please see <https://www.calculator.net/sales-tax-calculator.html> for tax**

Tax 1  **ENTER TAX AMOUNTS-** You can change the name of TAX 1 + TAX 2

Tax 2

Price/Mile  **ENTER MILEAGE -Example 0.50**

# Caregiver Tax Receipt:

- Simple and organized financial statement for your accountant
- Keeps accountant cost down by saving time, and efforts can be focused on applicable senior tax credits.
- Send this form to your caregiver to fill out or complete it yourself.
- Enter fees, expenses, and reimbursements
- Each monthly total is calculated

<b>CAREGIVER TAX RECEIPT</b>		<b>TAX YEAR:</b>	
<b>FAMILY NAME:</b>		<b>SENIOR INFORMATION</b>	
<b>CAREGIVER NAME:</b>		First Name:	
Address:		Last Name:	
City, Proving/State:		Address:	
Postal Code/ZIP:		City, Proving/State:	
		Postal Code/ZIP:	
<b>MAIN CONTACT:</b>			
FIRST NAME:		Tel:	
LAST NAME:		Email:	
<b>DATE RANGE</b>	<b>CAREGIVER SERVICES RENDERED</b>		
<b>FROM:</b> DD/MM/YYYY			
<b>TO:</b> DD/MM/YYYY			
<b>MONTH</b>	<b>INVOICE AMOUNT (Including Taxes)</b>	<b>REIMBURSEMENTS (non-taxable items)</b>	<b>TOTAL AFTER REIMBURSEMENTS</b>
<b>JANUARY</b>	\$0.00	\$0.00	\$0.00
<b>FEBRUARY</b>	\$0.00	\$0.00	\$0.00
<b>MARCH</b>	\$0.00	\$0.00	\$0.00
<b>APRIL</b>	\$0.00	\$0.00	\$0.00
<b>MAY</b>	\$0.00	\$0.00	\$0.00
<b>JUNE</b>	\$0.00	\$0.00	\$0.00
<b>JULY</b>	\$0.00	\$0.00	\$0.00
<b>AUGUST</b>	\$0.00	\$0.00	\$0.00
<b>SEPTEMBER</b>	\$0.00	\$0.00	\$0.00
<b>OCTOBER</b>	\$0.00	\$0.00	\$0.00
<b>NOVEMBER</b>	\$0.00	\$0.00	\$0.00
<b>DECEMBER</b>	\$0.00	\$0.00	\$0.00
<b>TOTAL:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Covid-19 Senior Visit Health Form:

## COVID-19 Senior Visitor Health Form

<b>Temperature:</b>		<b>Time of Entry:</b>	
<b>First Name:</b>		<b>Last Name:</b>	

Temp above 100.4 degrees Fahrenheit / 37.8 degrees Celsius + symptoms (**cause for concern**)  
Temp above 103 (**seek medical attention**)

Do you have or are you experiencing any of the following symptoms below:  **Yes**  **No**

If so, which of the following one(s) apply to you:

- Fever / chills
- New or worsening cough
- Difficulty breathing / shortness of breath
- Gastrointestinal issues (such as nausea, or diarrhea)
- Loss of taste or smell (without a stuffy nose)
- Sore throat
- New or worsening cough (dry or productive)
- Headache that is unusual or persistent (more than 2 days)
- Fatigue

Can you verbally attest in the last 14 days, that you have **not** visited a senior resident who is:  
Self-isolating, symptomatic, or living in a residence experiencing an outbreak  **Yes**  **No**

Have you travelled outside the country in the last 14 days?  **Yes**  **No**

Has someone you are in close contact with tested positive for COVID-19 in the last 14 days?  
 **Yes**  **No**

Did you test positive for COVID-19 less than a month ago?  **Yes**  **No**

Are you waiting the results of a COVID-19 screening?  **Yes**  **No**

*\*I declare that the information provided above is true and complete.*

<b>VISITOR</b>			
<input type="checkbox"/> Private caregiver		<input type="checkbox"/> Home Care Agency	
<input type="checkbox"/> Gov't Community Care Worker			
Agency Name:		Gov't [Dept of Care]:	
Date: [MM/DD/YYYY]		<b>Signature: X</b>	

# Senior Home Safety Checklist:

HEADER- DB. CLICK & HIGHLIGHT TO CHANGE TEXT

<b>SENIOR HOME SAFETY CHECKLIST</b>	
<p><b>GENERAL AREA OF HOME</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Traffic areas are free of clutter &amp; furniture</li> <li><input type="checkbox"/>No Loose carpeting /area rugs on floors</li> <li><input type="checkbox"/>Electrical wires tucked away</li> <li><input type="checkbox"/>Bright lighting in rooms, on floors &amp; stairs</li> <li><input type="checkbox"/>Light switches work</li> <li><input type="checkbox"/>Light bulbs all working</li> <li><input type="checkbox"/>Furniture is stable</li> <li><input type="checkbox"/>Easy to get in and out of chairs</li> <li><input type="checkbox"/>Flooring free of turned-up edges/cracks</li> <li><input type="checkbox"/>Hot water tank is set to 120 Degrees</li> <li><input type="checkbox"/>Front door to street access</li> <li><input type="checkbox"/>Home has a back-up generator</li> </ul>	<p><b>BATHROOMS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Hot and cold-water taps marked clearly</li> <li><input type="checkbox"/>Room brightly lit</li> <li><input type="checkbox"/>Non-slip mats in bath/shower</li> <li><input type="checkbox"/>Toilet seat the correct height</li> <li><input type="checkbox"/>Grab bars installed in shower/bath/ near toilet</li> <li><input type="checkbox"/>Easy access to bath/shower</li> </ul>
<p><b>ALARMS &amp; SECURITY</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Smoke &amp; Carbon Monoxide detector work</li> <li><input type="checkbox"/>Fall alert system in place</li> <li><input type="checkbox"/>Call caregiver bell system</li> <li><input type="checkbox"/>Home security <input type="checkbox"/>Central alarm <input type="checkbox"/>Video</li> <li><input type="checkbox"/>Emergency exit plan</li> <li><input type="checkbox"/>Digital doorbell</li> <li><input type="checkbox"/>Outdoor lights on timer/detect movement</li> <li><input type="checkbox"/>Key to home hidden outdoors somewhere</li> </ul>	<p><b>OUTDOOR MAINTENANCE</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Services to maintain grounds (all seasons)</li> <li><input type="checkbox"/>Handrails installed</li> <li><input type="checkbox"/>Garbage and recycling get out each week</li> </ul>
<p><b>KITCHEN</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Items placed where they can be reached</li> <li><input type="checkbox"/>Oven &amp; Burners all work</li> <li><input type="checkbox"/>Microwave works</li> <li><input type="checkbox"/>Adequate light for cooking</li> <li><input type="checkbox"/>Food is being rotated</li> <li><input type="checkbox"/>Area to sit for food prep</li> <li><input type="checkbox"/>Extra non-perishable food supply</li> </ul>	<p><b>BEDROOMS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Rooms are brightly lit</li> <li><input type="checkbox"/>Area free of clutter</li> <li><input type="checkbox"/>Rugs secure to the floor</li> <li><input type="checkbox"/>Bed is the right height to get in and out safely</li> <li><input type="checkbox"/>Access to phone</li> <li><input type="checkbox"/>Bedside table and lamp</li> <li><input type="checkbox"/>Clear path to the bathroom</li> <li><input type="checkbox"/>Chair for dressing</li> </ul>
<p><b>STAIRS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Free of items</li> <li><input type="checkbox"/>Handrails on both sides secure</li> <li><input type="checkbox"/>No edges of carpet to trip on</li> </ul>	<p><b>GARAGE (If applicable)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/>Organized</li> <li><input type="checkbox"/>Somewhat organized</li> <li><input type="checkbox"/>Difficult to move in garage</li> <li><input type="checkbox"/>Items are piled up and nothing is accessible</li> <li><input type="checkbox"/>Brightly light area</li> <li><input type="checkbox"/>Garage door works</li> <li><input type="checkbox"/>Garage door is secure</li> </ul>
	<p><b>Name of Senior: (print)</b></p> <p><b>Name of person who filled out form: (Print)</b></p>

ENTER FOOTER HERE-Db. CLICK & HIGHLIGHT TO CHANGE TEXT

# Senior Community Services Contact List:

## Senior Community Services Contact List

Type of Service	Phone No.	Ext. #	Contact Person	Email/Website	Day(s) of Week	Arrival Time
Local Senior Support Office						
Community Nurse						
Community Social Worker						
Senior Center						
Adult Day Services						
Meal Program						
Transportation Service						
Pet Services						
Home Repair Person/ Company						
Private Caregiver/Visitor						
Routine Phone calls						
Home Health Care Agency						
Geriatric Care Manager						
Hospice						

Person in Charge of Senior Care	First Name		Last Name:	
Tel. No.		Email		

# End-of-Life Wishes Information Sheet:

- **Հըրձուցիչ ծախսեր**
- Հըրձուցիչ ծախսեր ենթադրելի են և կարող են լինել բավականին բարձր: Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:

**Հոսպիս ծախսեր (հոսպիսի և հոսպիսի ծախսեր)**

**ԿՈՄՊՈՑԻ**

- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:

**Ինչու է դա կարևոր:**

**ՄԵԴԻՑԻՆԱԿԱՆ ԿՐՈՒՄ**

- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:

**Ինչու է դա կարևոր:**

**ՇՊԵՏՈՒ ԼՈՒՑՆԵՐ**

- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:

**Ինչու է դա կարևոր:**

**ԻՄՄԵԴԻԱՏԵ ԿՈՒՐՑ**

- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:
- Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:

**ԼՈՒՑՆԵՐ**

**ԿՈՒՐՑ ԵՎ ԿՈՒՐՑ (հոսպիսի և հոսպիսի)**

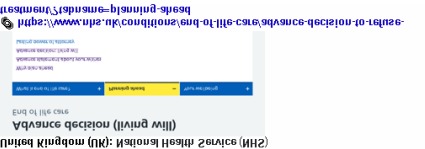
Բեղիմքերը և օգնությունը:

Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:


**ԲԱՅԻՑ ԵՎ ԻՆՏԵՐՆԵՏԱԿԱՆ ԿՈՒՐՑ ԵՎ ԿՈՒՐՑ**

**ԵՆԴ-ՈՒՄՆԵՐ ԿՐՈՒՄ**


[Հըրձուցիչ ծախսեր - հըրձուցիչ ծախսեր](#)  
[Ինչու է դա կարևոր: Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:](#)



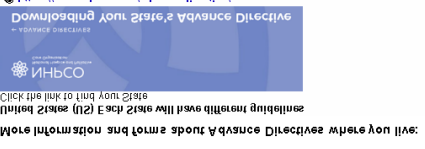
[Հըրձուցիչ ծախսեր - հըրձուցիչ ծախսեր](#)  
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[Ինչու է դա կարևոր: Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:](#)



[Հըրձուցիչ ծախսեր - հըրձուցիչ ծախսեր](#)  
[Ինչու է դա կարևոր: Գրեք այն բաները, որոնք կարող են ծախսեր պահանջել:](#)

# Emergency Medical Information Sheet:

## Emergency Medical Information

				DATE: (MM/DD/YYYY)	
<b>Personal Information</b>					
First Name				Last Name	
Other Name/Nickname					
Age				Date of Birth	
Gender				Primary Language	
Phone				Cell	
Address					
Primary Insurance Provider		Policy No.	#		
Secondary Insurance Provider		Policy No.	#		
Health Care Card	#			Expiry	
<b>Do you have a living will?</b>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Do you have an 'Advance Health Care Directive' prepared?</b> <i>A document written when well and able to make decisions, that names someone you trust as your Proxy/ Power of Attorney.</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Emergency Contacts</b>			
Name	Relation-Care Title	Phone	Email Address
	Power of Attorney (1 <sup>st</sup> )		
	Substitute Decision Maker		
	Substitute Decision Maker		

<b>Medical Professional Contacts</b>	<b>Name</b>	<b>Best Method of Contact</b>
Primary Physician		
Secondary Physician		
Community Nurse		
Community Social Worker		

<b>In Case of Emergency</b>	<b>Name of Hospital</b>	<b>Location</b>
Preferred Hospital		
2 <sup>nd</sup> Choice Hospital		

<b>Medical Information</b>		
Food Allergies		
Environmental Allergies		
Height	Weight	Blood Type
<b>Daily Needs</b>	<input type="checkbox"/> Glasses <input type="checkbox"/> Dentures <input type="checkbox"/> Hearing Aid <input type="checkbox"/> Cane/Walker <input type="checkbox"/> Wheelchair <input type="checkbox"/> Lift <input type="checkbox"/> Oxygen <input type="checkbox"/> Personal Assistance <input type="checkbox"/> Meal Assistance	
Please list any major surgeries, as well as any performed in the last year:		
MM/DD/YYYY		
MM/DD/YYYY		
MM/DD/YYYY		
MM/DD/YYYY		
<b>Diagnosed Medical Conditions</b>		
<input type="checkbox"/> Diabetes (Insulin dependent or non-insulin dependent) <input type="checkbox"/> High Blood Pressure <input type="checkbox"/> kidney disease <input type="checkbox"/> Liver disease <input type="checkbox"/> High Blood Pressure (Hypertension) <input type="checkbox"/> Heart disease <input type="checkbox"/> Lung disease <input type="checkbox"/> Autoimmune disease <input type="checkbox"/> Dementia <input type="checkbox"/> Neurological disease <input type="checkbox"/> Vascular disease		
<b>OTHER:</b>		
<b>Medication Profile</b>		
Name of Medication	Dosage (e.g. 100mg, 5mg/ml)	Frequency (e.g., 1 pill at bedtime)

<b>Immunisations</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Date (MM/DD/YYYY)</b>
Influenza (flu) vaccine	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Pneumococcus Vaccine	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Covid-19 – 1 <sup>st</sup> Dose	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Covid-19 2 <sup>nd</sup> Dose	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Booster	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date (MM/DD/YYYY) \_\_\_\_\_

# Caregiving Daily Checklist:

## CAREGIVING DAILY CHECKLIST

NAME OF SENIOR: \_\_\_\_\_

LOCATION: \_\_\_\_\_

CAREGIVER ON DUTY: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME IN: \_\_\_\_\_

TIME OUT: \_\_\_\_\_

### CAREGIVER ARRIVAL

<input type="checkbox"/>	Expected the visit
<input type="checkbox"/>	Forgot about visit
<input type="checkbox"/>	Receptive to visit
<input type="checkbox"/>	Unreceptive to visit

### ACTIVITIES & OUTINGS

DESCRIPTION	Transport	MI/KM	Reimbursement
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		

### MOOD

Good    OK    Not Good

### ENERGY LEVEL

High    Medium    Low

### SHARPNESS OF MIND

1 Low - 10 High   |   1 2 3 4 5 6 7 8 9 10

### FOOD LOG

MEAL	TIME	DESCRIPTION
Breakfast		
Lunch		
Snack		
Supper		
<b>NOTES:</b>		

### PERSONAL CARE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### HYDRATION



### MEDICATIONS & VITAMIN SUPPLEMENTS

Medicine/Vitamin	TIME TAKEN	DOSAGE

### HOUSEKEEPING

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### MEDICAL APPOINTMENT(S)

TIME	NAME OF PHYSICIAN /THERAPIST	TYPE	REASON

### NAP(S)

1-2    2-3    +3

### BEAUTY APPOINTMENT

TIME	WHAT IS APPOINTMENT FOR	LOCATION

### PET CARE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### TOILETING

TIME	#1	#2	Independent	Need Assistance	Dependent
8am	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### SUPPLIES NEEDED

\_\_\_\_\_

X \_\_\_\_\_

**SIGNATURE OF CAREGIVER**

# Caregiving Daily Checklist:

This form will help keep the care team informed after each visit.

## CAREGIVING DAILY CHECKLIST

NAME OF SENIOR: \_\_\_\_\_ LOCATION: \_\_\_\_\_

CAREGIVER ON DUTY: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

**CAREGIVER ARRIVAL**

<input type="checkbox"/> Expected the visit
<input type="checkbox"/> Forgot about visit
<input type="checkbox"/> Receptive to visit
<input type="checkbox"/> Unreceptive to visit

**MOOD**

Good    OK    Not Good

**ENERGY LEVEL**

High    Medium    Low

**SHARPNESS OF MIND**

1 Low – 10 High   \_\_\_\_\_

**PERSONAL CARE**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**HOUSEKEEPING**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**NAP(S)**

1-2    2-3    +3

**PET CARE**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**SUPPLIES NEEDED**

**ACTIVITIES & OUTINGS**

DESCRIPTION	Transport	MI/KM	Reimbursement
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		

**FOOD LOG**

MEAL	TIME	DESCRIPTION
Breakfast		
Lunch		
Snack		
Supper		
NOTES:		

**HYDRATION (checkbox)**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

**MEDICATIONS & VITAMIN SUPPLEMENTS**

Medicine/Vitamin	TIME TAKEN	DOSAGE

**VITALS:**   TEMP   \_\_\_\_\_   PL   \_\_\_\_\_   RR   \_\_\_\_\_   BP   \_\_\_\_\_

**MEDICAL APPOINTMENT(S)**

TIME	NAME OF PHYSICIAN /THERAPIST	TYPE	REASON

**BEAUTY APPOINTMENT**

TIME	DESCRIPTION	LOCATION

**TOILETING**

TIME	#1	BM	Independent	Need Assistance	Dependent
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X \_\_\_\_\_

SIGNATURE OF CAREGIVER    Family    Private    Agency



# DOWNLOAD TEMPLATES ON YOUR DESKTOP

- ✓ **TEMPLATES ARE IN A COMPRESSED.ZIP FILE**
- ✓ **INSTRUCTIONS TO DOWNLOAD AND EXTRACT FILES INCLUDED**

Thank you for your purchase, and for the time you invested in the process of finding a caregiver that suits your needs. Hopefully, you found this guide helpful. We wish you all the best in your search for a private caregiver.

A handwritten signature in black ink that reads "Danielle Foley". The signature is written in a cursive style with a large, sweeping initial "D".

If you have any further questions, you can contact me directly:  
[danielle@wisecaregiving.com](mailto:danielle@wisecaregiving.com)

